

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 13, 2020 – BOARD AGENDA

## Government Center Board Room

The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. Based on these conditions, the Chair of the Aitkin County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person. Therefore, on April 9th, 2020 the Aitkin County Board Chair signed a Determination related to COVID-19 part of which allows that the public, as well as some or all members of the County Board to join County board meetings remotely.

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code):126 105 2951; (meeting password): 7282

**9:00 1) Bill Pratt, County Board Chair**

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Board of Commissioners Meeting Procedure**
- D) Approval of Agenda**
- E) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

Anyone, whether attending in person or virtually, wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File September 22, 2020 to October 12, 2020**
- B) Approve September 22, 2020 County Board Minutes**
- C) Approve October 6, 2020 County Board Minutes – Special Board Meeting**
- D) Approve Electronic Funds Transfers**
- E) Approve Commissioner Vouchers**
- F) Approve Auditor's Vouchers – R&B Contract Payment**
- G) Approve Auditor's Vouchers – License Center Title Applications**
- H) Approve Auditor's Vouchers – Property Tax Overpayments**
- I) Approve Auditor's Vouchers – CARES Business Grants**
- J) Approve Auditor's Vouchers – R&B Contract Payments, Assessor's New Vehicle**
- K) Approve Auditor's Vouchers – Land Dept. Land Acquisition**
- L) Approve Auditor's Vouchers – Duplicate Warrants**
- M) Approve Manual Warrants/Voids/Corrections – FSA Claims, PEIP Participant Fee's**
- N) Approve Manual Warrants/Voids/Corrections – Elain paid 9/17/20**

- O) Approve Manual Warrants/Voids/Corrections – Elan paid 9/17/20 Allocated
- P) Approve Manual Warrants/Voids/Corrections – FSA Claims
- Q) Approve Manual Warrants/Voids/Corrections – Camping Refunds
- R) Approve Manual Warrants/Voids/Corrections – Elan paid 10/1/20
- S) Approve Manual Warrants/Voids/Corrections – LLCC Credit Card Fee's
- T) Approve Manual Warrants/Voids/Corrections – FSA Claims, Special Fuel License
- U) Approve Affidavit for Duplicate of Lost Warrant
- V) Adopt Resolution: Donation to Veteran Services – Dale E Wayrynen American Legion
- W) Adopt Resolution: Approve Energy Easement
- X) Adopt Resolution: Final Contract Payment – Contract No. 20192
- Y) Adopt Resolution: Sentence to Serve Donation – Wealthwood Rod & Gun Club
- Z) Information Only: NRAC Support for LLCC

- 9:03 3) Kathleen Ryan – CFO
  - A) 2019 Audit Review Discussion – by CliftonLarsonAllen LLP
- 9:33 4) John Welle – County Engineer
  - A) Trunk Highway Detour Discussion
- 9:48 5) Ross Wagner – Economic Development & Forest Industry Coordinator
  - A) Proposed Revision to the Aitkin County ATV Ordinance Discussion
- 10:18 6) Jim Bright – Facilities Coordinator
  - A) Award Health & Human Service Roof Replacement
- 10:28 7) Jessica Seibert – County Administrator
  - A) Administrator Updates
- 10:33 8) Committee Updates
- 11:03 Adjourn

The Aitkin County Board of Commissioners met this 22<sup>nd</sup> day of September, 2020 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Anne Marcotte, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr and Trainee Nikki Knutson.

**Call to Order**

Motion made by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all voting yes to approve the September 22, 2020 amended agenda. Agenda Item 8A – Set Budget Hearing along with Agenda Item 8E – Set Special Board Meeting for Approve Environmental Assessment Worksheet were added.

**Approved Agenda**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING**

**Health & Human  
Services Board**

**Attendance**

The Aitkin County Board of Commissioners met this 22<sup>nd</sup> day of September, 2020, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Bill Pratt, J. Mark Wedel, Don Niemi, Anne Marcotte, and Laurie Westerlund. Others present included: H&HS Director Cynthia Bennett, Public Health Supervisor Erin Melz, Accounting Supervisor Carli Goble, Public Health Educator Hannah Colby, Assistant to the H&HS Director Shawn Speed, County Administrator Jessica Seibert, Assistant to the County Administrator Angie Sahr, Human Resources Payroll Specialist Nikki Knutson, and Jennifer Eisenbart, Aitkin Independent Age.

**Agenda**

Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members present voting yes to approve the September 22, 2020 Health & Human Services Board agenda.

**Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voting yes to approve the August 25, 2020 Health and Human Services Board minutes.

**Bills**

Carli Goble, H&HS Accounting Supervisor noted that there were no notable bills this month.

Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members present voting yes to approve the bills.

**Directors Update**

Cynthia started by informing the board of a recent conference call that Jessica Seibert, Kim Larson and she participated in with Senator Amy Klobuchar involving 6 other agencies in the area about the impact of COVID-19 on individuals with mental health and substance use disorders.

The group found that there were many similarities amongst the organizations as to what they were experiencing. There was consensus that there are many challenges to accessing services in the rural settings and found that this was accentuated with COVID-19. They also saw an increase in people isolating, depression, anxiety, domestic and verbal abuse. The group also noted that folks receiving unemployment were actually disincentivised to return to work as they were making more money on unemployment with the additional 600.00 than they were making when working. That extra money was found to have been used, by some, to purchase drugs or alcohol causing relapses.

They also mentioned that there have been more citations given during COVID-19, for drug or alcohol related offenses versus arrests being made for those offenses. This has caused fewer people to seek treatment..

Also, they found that it was not just these populations that were being affected by COVID-19 stressors, it was the professionals, service providers, and employees. Because of this the Crisis Line has dedicated two mental health professionals to be available to take calls from service providers or professionals if they felt the need to talk to someone or just decompress.

On a more positive note, she noted that one local provider had refurbished and distributed 75 computers to consumers so they could more easily access services. There has also been an increase in creative outreach ideas such as virtual peer support groups, virtual day treatment, and virtual outpatient treatment.

In the end Cynthia really felt like the Senator had listened to all of their concerns and that the call was valuable. Although we are not sure of the outcome for this call, the Senator wanted to assure that any new coronavirus funding packages had enough funding designated for mental health and SUDS services

Next Cynthia talked about the AMC virtual conference where she spent time with the HHS Policy Committee discussing topics and figuring out what the priorities were for the coming legislative session.

The main topics that were decided upon were:

- First, to continue the waivers already in place due to COVID-19 that were granted by DHS which includes the ability to use technology to do visits with individuals versus face to face meetings. Counties have found that the case managers are able to spend more time with their clients due to not having to include travel time in their appointments and also are saving money for the counties by eliminating mileage and travel time.
- Second, to support COVID-19 response and Public Health funding. The LPHA has carried, on its legislative platform the last several years, the request to reinstate the funding that was lost several years ago. Public Health has a responsibility to ensure the health and wellbeing of every citizen and that work cannot be done without the proper resources to support that.
- The 3<sup>rd</sup> area was a tie between DHS redesign and DHS budget solutions. This deals with revamping DHS and looking at how their relationship is with counties. It is integral that counties are able to have input into what is happening with things like the regional treatment center discharges, competency restoration, and budget solutions. She added that she foresees these becoming one in the future as you

cannot do the work of redesigning the structure of an organization without talking budget

- Community Based Purchasing and Procurement. Counties should have the right to have a say in the process and to be able to sit at the table and be a part of it.

Lastly Cynthia mentioned that when the COVID-19 response happened, HHS started asking how can we best partner and support our community, our employees, our schools, our long-term care providers, and our businesses and we have really been able to get involved with all of them and provide partnership, guidance, and collaboration to find solutions to gaps and issues that we are seeing. One thing we have done internally is to create an infographic that shows what we have been doing during this response Cynthia will bring a sample to the next HHS Board meeting next month to share.

Cynthia noted that Erin would be talking about one way we have partnered with the schools and Hannah Colby would be doing a presentation later about the food drive that was a community initiative related to COVID. She then yielded the rest of her update time to Erin Melz to talk about the 14 day case rate and how Public Health has been working with the three county school districts in relation to that.

Erin started by remarking that Public Health has been meeting with all three school districts and Riverwood Healthcare on a weekly basis for the last few months now, but also added that they are talking to one or more of the school districts just about every day to assist them with scenarios and utilizing the decision tree that MDH and MDE developed for schools and childcare providers.

Erin talked about the 14 day case rate, how it relates to the schools and how it was initially developed to help schools determine the type of learning model to utilize to begin the school year. Since then, however there hasn't been clear messaging to relay that this rate is an indicator of COVID-19 activity within an entire community and the rate is one variable to consider when determining what learning model to use as the rate and number of cases ebbs and flows. Erin mentioned that we know that we need to look closely at what the impact of COVID-19 activity is on the schools to determine the best reaction to a fluctuating rate, that it may not always require a change of learning model. As such Public Health has developed a more real time 14-Day case rate data sheet, shared with the public and the school districts on the Aitkin County Website. That sheet is updated twice per week, Mondays and Thursdays.

## Review/Approve Contracts/Agreements/Appointments

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Foster Care Transportation Agreement between Aitkin County and the Aitkin School District, effective July 1, 2020 through June 30, 2021.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the contracted case management contract between Aitkin County and Thomas Allen, Inc., effective October 1, 2020 through December 31, 2021.

Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voting yes to approve the appointment of Lynn Jacobs, Aitkin County CARE, to the Aitkin County Health & Human Services Advisory Committee for the remainder of the 2020-2021 term.

Food Drive Summary, Hannah Colby

Hannah gave the board members an update on the community food drive that was coordinated May 8<sup>th</sup> through June 19<sup>th</sup>. More than 870 pounds of food was collected at Ukura’s Big Dollar in McGregor, Roadside Market in Hill City, County Market in Aitkin, and from Aitkin County employees. The food donations were kept local, being distributed to each respective community food pantry. Riverwood Healthcare Center participated by making a monetary donation.

**Committee Reports**

**HHS Advisory Committee Report**

Commissioner Wedel commented that the last meeting was September 2<sup>nd</sup> and that they had been given a very informative presentation on ACES from Stacey Durgin-Smith and that he would defer any more update on that during the next meeting when there will be actual advisory members present at the board meeting.

**AEOA Committee Update**

Commissioner Westerlund said they had met and the main topics of discussion was the need for new members and for a new board chair.

**CARE Board Update**

Commissioner Westerlund stated that they reviewed the budget.

**Lakes & Pines Update**

Commissioner Niemi mentioned that they had met on September 21<sup>st</sup> and that they had went through some grants and who was awarded them. He also mentioned that they are still providing tax preparation services to qualified individuals.

The meeting was adjourned at 9:59 a.m.

Next Meeting – October 27, 2020

There was no Citizens’ Public Comment

**Citizens’ Public  
Comment**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File September 22, 2020 to October 13, 2020; B) Approve September 08, 2020 County Board Minutes; C) Approve Electronic Funds Transfers \$804,636.17; D) Approve Commissioner Vouchers: General Fund \$157,897.37, Road & Bridge \$66,754.40, Health & Human Services \$8,961.97, State \$825.00, Trust \$18,933.68, Forest Development \$24,216.36, Capital Project \$384.87, Long Lake Conservation Center \$34.53, Parks \$40,787.91 for a total of \$318,796.09; E) Approve Auditor’s Vouchers – August 2020 Sales & Use Tax: General Fund \$245.58, Road & Bridge \$1,478.30, Trust \$7.40, Forest Development \$.96, Long Lake Conservation Center \$.46, and Parks \$380.94, for a total of \$2,113.64; F) Approve Auditor’s Vouchers – Road & Bridge Contracts: Road & Bridge \$605,690.79, for

**Consent Agenda**

a total of \$605,690.79; G) Approve Manual Warrants/Voids/Corrections – August Mtg. Reg & Deed Tax: State \$138,327.88, for a total of \$138,327.88; H) Approve Manual Warrants/Voids/Corrections – Elan Paid 9/3/20: General Fund \$6,473.82, for a total of \$6,473.82; I) Approve Manual Warrants/Voids/Corrections – Returned Checks-Property Taxes: Taxes & Penalties \$448.00, for a total of \$448.00; J) Approve Manual Warrants/Voids/Corrections – Camping Refunds: Parks \$60.00, for a total of \$60.00; K) Approve Manual Warrants/Voids/Corrections – Credit Card Fees - LLCC: Long Lake Conservation Center \$78.48, for a total of \$78.48; L) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$3,538.12, for a total of \$3,538.12; M) Approve Manual Warrants/Voids/Corrections – Medical FSA Claims: General Fund \$2,516.94, for a total of \$2,516.94; N) Approve Manual Warrants/Voids/Corrections – Elan Paid 9/3/20 - Allocated: General Fund \$-1,760.97, Health & Human Services \$1,185.97, Trust \$573.95, Long Lake Conservation Center \$1.05, for a total of \$0.00; O) Approve Manual Warrants/Voids/Corrections – Camping Refund: Parks \$20.00, for a total of \$20.00; P) Approve Affidavit for Duplicate of Lost Warrant; Q) Approve Personnel Committee Recommendations; R) Approve Social Security Withholdings Information Only; S) Approve Transfer of Merchandise from LLCC to LLCF; T) Adopt Resolution: Set Unorganized Township Levy for 2021;

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.

**Affidavit for Duplicate of Lost Warrant**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to approve – Personnel Committee Recommendations.

**Personnel Committee Recommendations**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to approve – Social Security Withholdings Information Only.

**Social Security Withholdings Information Only**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to approve – Transfer of Merchandise from LLCC to LLCF.

**Transfer of Merchandise from LLCC to LLCF**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Set Unorganized Township Levy for 2021.

**Resolution #20200922-081 Set Unorganized Township Levy for 2021**

**BE IT RESOLVED**, that the following sum of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2021 for Road and Bridge purposes: \$46,000.00.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to adopt resolution – Support for MHFP Grant Application - Hwy 169.

**Resolution #20200922-082 Support for the MHFP Grant Application – Hwy 169**

**NOW THEREFORE, BE IT RESOLVED**, that the Aitkin County Board of Commissioners strongly supports the MHFP application being submitted for shoulder widening improvements on the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200.

**BE IT FURTHER RESOLVED**, in the event that the MHFP application is not successful, that the Aitkin County Board of Commissioners strongly requests that MnDOT Districts 1 and 3 continue to work to find other revenue sources to provide the long overdue shoulder widening improvements on the 24-mile segment of US Highway 169 from the Mississippi River bridge to Minnesota Trunk Highway 200 as part of the 2024 and 2025 resurfacing projects.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Award Highway Department Office Addition-Renovation Contract;

**THEREFORE, BE IT RESOLVED**, that Project One Construction, Inc. is awarded Project No. 2019-13247.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve Public Access to Pictometry Ortho Photos.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to approve New Full Time Grade 5 Land Survey and Mapping Technician Position.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to approve Drug and Alcohol Free Workplace Policy effective 1/1/2021.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members present voted to approve Job Abandonment Policy.

Commissioner Niemi left the Board Meeting at 11:00am.

Rich Courtemanche – Land Commissioner held a Public Hearing – Monse – Class B Land Exchange at 11:00am. The following people spoke in favor of the request: Jackie Willprecht, Ruth Nelson, Rebecca Marshall.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to adopt resolution - Public Hearing – Monse – Class B Land Exchange.

**THEREFORE, BE IT RESOLVED**, that the Aitkin County Board of Commissioners authorizes the Land Commissioner's Office to proceed with the Application for Class B Land Exchange and title opinion on the privately owned parcels, and with the land exchange of the lands listed above.

**Resolution  
#20200922-083  
Award Highway  
Department Office  
Addition-  
Renovation  
Contract**

**Public Access to  
Pictometry Ortho  
Photos**

**New Full Time  
Land Survey and  
Mapping Position**

**Drug and Alcohol  
Free Workplace  
Policy**

**Job  
Abandonment  
Policy**

**Public Hearing –  
Monse – Class B  
Land Exchange**

**Resolution  
#20200922-084  
Public Hearing –  
Monse – Class B  
Land Exchange**



<p><b>BE IT FURTHER RESOLVED</b>, that the lands exchanged are subject to zoning ordinances adopted by the County Board and that all lands are subject to highway and utility easements.</p>	<p><b>Aitkin County CARES for Business Grants</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members present voted to approve Aitkin County CARES for Business Grants.</p>	<p><b>Aitkin County CARES for Business Grants 2<sup>nd</sup> Application Period</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members present voted to approve – Aitkin County CARES for Business Grants 2<sup>nd</sup> Application Period, applying ECRL and NEMOJT requests within the 2<sup>nd</sup> Application process;</p>	<p><b>Resolution #20200922-085 Approve 2021 Preliminary Levy</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members present voted to adopt resolution - Approve 2021 Preliminary Levy.</p>	<p><b>Set Budget Hearing for December, 15 2020 in Aitkin County Board Room</b></p>
<p><b>BE IT RESOLVED</b>, that the preliminary Aitkin County tax levy for payable 2021 be set at \$16,006,913.</p>	<p><b>Approve 2021 Capital Improvement Plan</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members present voted to approve to Set the Budget Hearing for December 15<sup>th</sup>, 2020 at 6:05 p.m. in the Aitkin County Board Room.</p>	<p><b>Approve 2021 Legislative Priorities</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members present voted to approve 2021 Capital Improvement Plan.</p>	<p><b>Fund Balance Discussion</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members present voted to approve 2021 Legislative Priorities.</p>	<p><b>Set Special Board Meeting on October 6, 2020 at 2pm to Approve Environmental Assessment Worksheet</b></p>
<p>Jessica Seibert – County Administrator discussed the Fund Balance with the Board.</p>	<p><b>Board Discussion</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members present voted to approve to Set a Special Board Meeting on October 6<sup>th</sup>, 2020 at 2:00 p.m to Approve Environmental Assessment Worksheet.</p>	
<p>The Board discussed: Natural Resources Advisory Board, Personnel, Mille Lacs Watershed, ACA, ATV, Planning &amp; Zoning, MEC, AMC, Facilities, and NClub;</p>	

# AITKIN COUNTY BOARD

September 22, 2020

Motion by Commissioner Marcotte seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 12:06 p.m. until Tuesday, October 13, 2020 at the Aitkin County Government Center.

**Adjourn**

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William Pratt, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert  
County Administrator

2c

# AITKIN COUNTY BOARD

October 6, 2020

The Aitkin County Board of Commissioners met this 6<sup>th</sup> day of October, 2020 at 2:01 p.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr. Commissioner Anne Marcotte attended via phone.

**Call to Order**

Motion made by Commissioner Niemi, seconded by Commissioner Wedel and carried, all voting yes to approve the October 6, 2020 agenda.

**Approved Agenda**

Public comments related to the EAW were asked to be presented after Terry Neff's presentation.

**Citizens' Public Comment**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows.

**Consent Agenda**

A) Approve Sale of County Vehicle – Assessor's Office;

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, four members voting yes, (nay Niemi) to approve Norseman Motorcycle Club Recreational Area EAW.

**Approve Norseman Motorcycle Club Recreational Area EAW**

Brian Zimmerman, Erica Zimmerman, Craig Schultz, & Sandee Schultz, Residents of Wagner Township, voiced their concerns on the Norseman Motorcycle Club Recreational Area.

**Citizens' Public Comment**

Commissioner Marcotte left the meeting at 2:50 p.m.

Motion by Commissioner Westerlund seconded by Commissioner Wedel and carried, all members voting yes to close the meeting at 2:51 p.m. under MN Statute 13D.03 Subd.1 (b) Labor Negotiations.

**Closed Meeting**

Motion by Commissioner Wedel seconded by Commissioner Niemi and carried, all members voting yes to reopen the meeting at 4:20 p.m.

**Reopen Meeting**

Motion by Commissioner Westerlund seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 4:20 p.m. until Tuesday, October 13, 2020 at the Aitkin County Government Center.

**Adjourn**

\_\_\_\_\_  
William Pratt, Board Chair  
Aitkin County Board of Commissioners

\_\_\_\_\_  
Jessica Seibert  
County Administrator



Aitkin  
County

# Board of County Commissioners Agenda Request

20  
Agenda Item #

**Requested Meeting Date:** 10/13/2020

**Title of Item:** Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Lori Grams	<b>Department:</b> County Treasurer
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<b>Presenter (Name and Title):</b> N/A	<b>Estimated Time Needed:</b>
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**Summary of Issue:**  
Electronic funds transfers thru 10/05/2020

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

**ELECTRONIC FUNDS TRANSFER****Thru October 5, 2020 Board Meeting October 13, 2020**

<u>Date</u>	<u>Amount</u>	<u>Reason</u>
9/10/20	\$20.00	Manual Abstract
9/14/20	\$448.00	Manual Abstract
9/16/20	\$2,516.94	Manual Abstract
9/17/20	\$2,113.64	Auditor Warrants
9/17/20	\$5,870.00	Manual Abstract
9/18/20	\$94,202.82	Commissioner Warrants
9/18/20	\$2,250.18	Auditor Warrants
9/18/20	\$447,020.16	Auditor Warrants
9/22/20	\$5,734.59	Commissioner Warrants
9/23/20	\$1,539.06	Manual Abstract
9/25/20	\$4,482.28	Auditor Warrants
9/25/20	\$576,612.59	Payroll Abstract
9/30/20	\$96.50	Manual Abstract
10/1/20	\$20.00	Manual Abstract
10/1/20	\$8,385.28	Manual Abstract
10/2/20	\$3,934.11	Auditor Warrants
10/2/20	\$29,554.72	Auditor Warrants
10/2/20	\$50,793.42	Commissioner Warrants

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\$1,235,594.29

2E



WLC1  
9/29/20 11:49AM

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0 DEPT		Undesignated			
999999000 Value Payment Systems		Refund / Olson, A	1013	Unavailable Rev- P&Z Recording Fees	N
01-000-000-0000-2317	46.00				
999999000 Value Payment Systems	46.00	1 Transactions			
0 DEPT Total:	46.00	Undesignated	1 Vendors	1 Transactions	
1 DEPT		Commissioners			
86222 Aitkin Independent Age		Synopsis 8/11/20	794075	Printing, Publishing & Adv	N
01-001-000-0000-6230	106.31				
01-001-000-0000-6230	111.90	Synopsis 8/25/20	795042	Printing, Publishing & Adv	N
86222 Aitkin Independent Age	218.21	2 Transactions			
6097 Verizon Wireless		mifi - Marcotte	9862163403	Telephone	N
01-001-000-0000-6250	35.01	08/05/2020	09/04/2020		
01-001-000-0000-6250	32.32	cell charges - Wedel	9862213845	Telephone	N
08/07/2020					
6097 Verizon Wireless	67.33	2 Transactions			
1 DEPT Total:	285.54	Commissioners	2 Vendors	4 Transactions	
12 DEPT		Court Administration			
11634 Gammello & Pearson PLLC		01- PR- 20- 590	75702	Attorney Services	Y
01-012-000-0000-6232	225.00				
11634 Gammello & Pearson PLLC	225.00	1 Transactions			
2810 Larson/Shari S		Attorney fees		Attorney Services	Y
01-012-000-0000-6232	3,387.30				
2810 Larson/Shari S	3,387.30	1 Transactions			
12 DEPT Total:	3,612.30	Court Administration	2 Vendors	2 Transactions	
40 DEPT		Auditor			
208 American Solutions For Business		1099 FORMS	04910462	Office & Computer Supplies	N
01-040-000-0000-6405	74.62				
208 American Solutions For Business	74.62	1 Transactions			

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
86235	The Office Shop Inc							
	01-040-021-0000-6405			35.42	NOTARY STAMP - LARAE	1085304-0	Office & Computer Supplies	N
	01-040-000-0000-6405			17.64	FILING TABS	1085675-0	Office & Computer Supplies	N
	01-040-021-0000-6405			29.13	TAPE, BATTERY PACK	312708-0	Office & Computer Supplies	N
86235	The Office Shop Inc			82.19	3 Transactions			
40	DEPT Total:			156.81	Auditor	2 Vendors	4 Transactions	
42	DEPT				Treasurer			
86235	The Office Shop Inc							
	01-042-000-0000-6405			192.36	Toner cartridge	1085705-0	Office & Computer Supplies	N
86235	The Office Shop Inc			192.36	1 Transactions			
42	DEPT Total:			192.36	Treasurer	1 Vendors	1 Transactions	
43	DEPT				Assessor			
10330	Dangers/Mike							
	01-043-000-0000-6330			35.65	Big Sandy Mlg 9/12		Transportation & Travel & Parking	N
10330	Dangers/Mike			35.65	1 Transactions			
6097	Verizon Wireless							
	01-043-000-0000-6250			35.01	cell charges	9861909390	Telephone	N
					08/01/2020 08/31/2020			
6097	Verizon Wireless			35.01	1 Transactions			
43	DEPT Total:			70.66	Assessor	2 Vendors	2 Transactions	
44	DEPT				Central Services			
9404	Advanced Systems Integration							
	01-044-920-0000-6800			2,613.78	WIRELESS MIC - COURTROOM1	1659	COVID Related Expenditures	Y
9404	Advanced Systems Integration			2,613.78	1 Transactions			
783	Canon Financial Services, Inc							
	01-044-000-0000-6231			248.78	Copier Contract	21908423	Services, Labor, Contracts	N
783	Canon Financial Services, Inc			248.78	1 Transactions			
88628	Dalco Enterprises, Inc.							
	01-044-920-0000-6800			295.80	DISPOSABLE GLOVES	3668349	COVID Related Expenditures	N



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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
01-044-920-0000-6800		147.90	LARGE GLOVES	3668366	COVID Related Expenditures N
01-044-920-0000-6800		279.96	OXIVIR TB WIPES	3668373	COVID Related Expenditures N
01-044-920-0000-6800		600.00	FOAMING HAND SANITIZER	3668388	COVID Related Expenditures N
01-044-920-0000-6800		147.90	X- L GLOVES	3668396	COVID Related Expenditures N
<b>88628 Dalco Enterprises, Inc.</b>		<b>1,471.56</b>			<b>5 Transactions</b>
11984 DataBank IMX					
01-044-920-0000-6800		7,600.00	COVID 19 CS EDOCS	Quote #5877	COVID Related Expenditures Y
			09/01/2020 12/31/2021		
<b>11984 DataBank IMX</b>		<b>7,600.00</b>			<b>1 Transactions</b>
3336 Office Of MN. IT Services					
01-044-000-0000-6231		1,300.00	WAS Services Aug 2020	DV20080334	Services, Labor, Contracts N
<b>3336 Office Of MN. IT Services</b>		<b>1,300.00</b>			<b>1 Transactions</b>
13722 Quadient Finance USA, Inc.					
01-044-048-0000-6205		3,500.00	Postage 8/18/20	XXXX6665	Postage N
<b>13722 Quadient Finance USA, Inc.</b>		<b>3,500.00</b>			<b>1 Transactions</b>
9261 RTVision, Inc.					
01-044-000-0000-6231		2,000.00	GOVAP SOFTWARE (FINAL)	2020-101179	Services, Labor, Contracts N
<b>9261 RTVision, Inc.</b>		<b>2,000.00</b>			<b>1 Transactions</b>
6097 Verizon Wireless					
01-044-920-0000-6800		59.75	cell charges	9862787103	COVID Related Expenditures N
			07/14/2020 08/13/2020		
<b>6097 Verizon Wireless</b>		<b>59.75</b>			<b>1 Transactions</b>
<b>44 DEPT Total:</b>		<b>18,793.87</b>	<b>Central Services</b>	<b>8 Vendors</b>	<b>12 Transactions</b>
53 DEPT			Human Resources		
86222 Aitkin Independent Age					
01-053-000-0000-6230		23.00	HW Ad 8/1	788263	Printing, Publishing & Adv N
01-053-000-0000-6230		78.00	HW Ad 8/8	789016	Printing, Publishing & Adv N
01-053-000-0000-6230		69.00	HW Ad 8/15	790044	Printing, Publishing & Adv N
01-053-000-0000-6230		78.00	HW Ad 8/22	791004	Printing, Publishing & Adv N
01-053-000-0000-6230		57.00	HW Ad 8/29	792045	Printing, Publishing & Adv N
<b>86222 Aitkin Independent Age</b>		<b>305.00</b>			<b>5 Transactions</b>

# Aitkin County



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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
13243 Shred- N- Go, Inc		shredding service	108384	Services, Labor, Contracts	N
01- 053- 000- 0000- 6231	58.29				
13243 Shred- N- Go, Inc					
	58.29	1 Transactions			
<b>53 DEPT Total:</b>	<b>363.29</b>	<b>Human Resources</b>	<b>2 Vendors</b>	<b>6 Transactions</b>	
<b>60 DEPT</b>		<b>Elections</b>			
86222 Aitkin Independent Age		PRE- REGISTER 9/12	794400	Printing, Publishing & Adv	N
01- 060- 000- 0000- 6230	134.28				
01- 060- 000- 0000- 6230	134.28	PRE- REGISTER 9/19	795342	Printing, Publishing & Adv	N
86222 Aitkin Independent Age	268.56	2 Transactions			
13129 SeaChange		GE BALLOT POSTAGE	33958	Postage	N
01- 060- 000- 0000- 6205	7,935.00				
01- 060- 000- 0000- 6406	1,738.95	BALLOT ENVELOPES	515988	Ballots & Programming	N
13129 SeaChange	9,673.95	2 Transactions			
86235 The Office Shop Inc		PINK & ORANGE PAPER - MB/AB	1085596- 0	Election Expenses - COVID Related	N
01- 060- 920- 0000- 6800	33.88				
01- 060- 000- 0000- 6405	4.29	TAPE DISPENSER (3)	1085615- 0	Office & Computer Supplies	N
01- 060- 920- 0000- 6800	7.23	PINK - HIGHLIGHTERS	1085615- 1	Election Expenses - COVID Related	N
01- 060- 920- 0000- 6800	45.24	PINK - AVERY LABELS	1085629- 0	Election Expenses - COVID Related	N
86235 The Office Shop Inc	90.64	4 Transactions			
<b>60 DEPT Total:</b>	<b>10,033.15</b>	<b>Elections</b>	<b>3 Vendors</b>	<b>8 Transactions</b>	
<b>90 DEPT</b>		<b>Attorney</b>			
10452 AT&T Mobility		Cell Bill	287301408597	Telephone	N
01- 090- 000- 0000- 6250	145.17				
10452 AT&T Mobility	145.17	1 Transactions			
9489 Redwood Toxicology Laboratory, Inc		Pretrial def testing	12289120208	Drug & Forfeiture Ms387.213	6
01- 090- 000- 0000- 6213	159.97				
9489 Redwood Toxicology Laboratory, Inc	159.97	1 Transactions			
10879 Shred- It		shredding service	8180363329	Services, Labor, Contracts	N
01- 090- 000- 0000- 6231	188.05				

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Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
10879 Shred-It			188.05		1 Transactions		
4260 St Louis Co Sheriff's Office							
01-090-000-0000-6234			60.00	Subpoena 01cr181080	2002399	Co Sheriff Services	N
4260 St Louis Co Sheriff's Office			60.00		1 Transactions		
86235 The Office Shop Inc							
01-090-000-0000-6405			89.88	CDs	1084720-1	Office & Computer Supplies	N
01-090-000-0000-6405			168.01	Calendars, Dividers, flags, et	1085381-0	Office & Computer Supplies	N
86235 The Office Shop Inc			257.89		2 Transactions		
5173 Thomson Reuters- West Publishing							
01-090-000-0000-6239			1,492.23	West info charges	842908426	Computer Research	N
				08/01/2020	08/31/2020		
5173 Thomson Reuters- West Publishing			1,492.23		1 Transactions		
90 DEPT Total:			2,303.31	Attorney	6 Vendors	7 Transactions	
100 DEPT				Recorder			
90805 Temco							
01-100-196-0000-6625			4,200.00	RECORDERS TABLE	25232	Office & Other Equipment-Recorder's	Y
90805 Temco			4,200.00		1 Transactions		
86235 The Office Shop Inc							
01-100-000-0000-6405			58.88	Desk Lamp	1084869-0	Office & Computer Supplies	N
86235 The Office Shop Inc			58.88		1 Transactions		
100 DEPT Total:			4,258.88	Recorder	2 Vendors	2 Transactions	
110 DEPT				Courthouse Maintenance			
12106 Antoine Electric							
01-110-000-0000-6231			254.66	FIX LIGHTS IN MOTOR POOL	20216	Services, Labor, Contracts	Y
12106 Antoine Electric			254.66		1 Transactions		
248 Association of Mn Counties							
01-110-000-0000-6231			170.00	MCCFMA	2020 MCCFMA	Services, Labor, Contracts	N
248 Association of Mn Counties			170.00		1 Transactions		

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
88628	Dalco Enterprises, Inc. 01-110-000-0000-6422		517.34	CAN LINERS AND PAPER PRODUCTS	3668472	Janitorial Supplies	N
88628	Dalco Enterprises, Inc.		517.34	1 Transactions			
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		785.41	C/H GAS	0506823754	Utilities & Heating	N
9692	Minnesota Energy Resources Corporation		785.41	1 Transactions			
10698	Stericycle, Inc 01-110-000-0000-6255		30.10	Steri-Safe 10/01/2020	4009601520	Garbage	6
10698	Stericycle, Inc		30.10	1 Transactions			
4777	Thelen Heating & Roofing Inc 01-110-000-0000-6231		900.00	ROOF REPAIR	19923	Services, Labor, Contracts	N
4777	Thelen Heating & Roofing Inc		900.00	1 Transactions			
110	DEPT Total:		2,657.51	Courthouse Maintenance	6 Vendors	6 Transactions	
120	DEPT			Service Officer			
10452	AT&T Mobility 01-120-000-0000-6250		100.52	Cell Bill 08/26/2020	287298585696	Telephone	N
10452	AT&T Mobility		100.52	09/25/2020 1 Transactions			
4641	Holiday Credit Office 01-120-000-0000-6511		34.19	Vet van fuel Aug 2020 08/01/2020		Gas And Oil	N
4641	Holiday Credit Office		34.19	08/31/2020 1 Transactions			
3518	Voyageur Press Of Mcgregor/The 01-120-000-0000-6230		100.00	Display ad	42196	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor/The		100.00	1 Transactions			
120	DEPT Total:		234.71	Service Officer	3 Vendors	3 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age						

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
86222 Aitkin Independent Age		89.52	Hearing Notice 9/21	792758	Printing, Publishing & Adv N
			1 Transactions		
10452 AT&T Mobility					
01-122-000-0000-6250		211.37	P&Z cell bill	287301120814	Telephone N
			07/24/2020 08/25/2020		
10452 AT&T Mobility		211.37			
			1 Transactions		
14320 Benson/Lin					
01-122-000-0000-6350		50.00	9/2 BOA mtg		Per Diem Y
14320 Benson/Lin		50.00			
			1 Transactions		
783 Canon Financial Services, Inc					
01-122-000-0000-6231		166.12	Copier Contract	21908422	Services, Labor, Contracts, Programm N
783 Canon Financial Services, Inc		166.12			
			1 Transactions		
15142 Christensen/Charles					
01-122-000-0000-6350		70.00	9/2 BOA mtg		Per Diem Y
01-122-038-0000-6330		71.30	9/2 BOA mlg		Boa/Pc Mileage Y
15142 Christensen/Charles		141.30			
			2 Transactions		
13066 Hargrave/Bryan					
01-122-000-0000-6231		3,150.00	9/14-9/24 (9 days)		Services, Labor, Contracts, Programm Y
			09/14/2020 09/24/2020		
13066 Hargrave/Bryan		3,150.00			
			1 Transactions		
4641 Holiday Credit Office					
01-122-000-0000-6511		112.39	P&Z Fuel Aug 2020		Gas And Oil N
			08/01/2020 08/31/2020		
4641 Holiday Credit Office		112.39			
			1 Transactions		
2573 Kanabec Publications Inc					
01-122-000-0000-6230		43.23	Norseman Club comment period	785307	Printing, Publishing & Adv N
2573 Kanabec Publications Inc		43.23			
			1 Transactions		
13339 Marsh/Marcus M					
01-122-000-0000-6350		70.00	BOA 9/2		Per Diem Y
01-122-038-0000-6330		64.98	BOA 9/2		Boa/Pc Mileage Y

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
13339 Marsh/Marcus M		134.98			
			2 Transactions		
935 MN Department Of Commerce					
01-122-000-0000-6820		500.00	Anderson Check 44858	Refunds & Reimbursements	N
935 MN Department Of Commerce		500.00	1 Transactions		
5516 Paquette/Jeremy M					
01-122-000-0000-6350		70.00	BOA 9/2	Per Diem	Y
01-122-038-0000-6330		65.55	BOA 9/2	Boa/Pc Mileage	Y
5516 Paquette/Jeremy M		135.55	2 Transactions		
4010 Rasley Oil Company					
01-122-000-0000-6511		53.48	Aug Fuel	AITCOZOS	Gas And Oil
4010 Rasley Oil Company		53.48	1 Transactions		
10028 Spiel/Edward					
01-122-000-0000-6350		90.00	BOA 9/2	Per Diem	Y
01-122-038-0000-6330		70.15	BOA 9/2	Boa/Pc Mileage	Y
10028 Spiel/Edward		160.15	2 Transactions		
86235 The Office Shop Inc					
01-122-000-0000-6405		521.91	Copy Contract	312463-0	Office, Computer, Film, & Field Suppl
86235 The Office Shop Inc		521.91	1 Transactions		
999999000 Value Payment Systems					
01-122-000-0000-6820		650.00	Refund / Olson, A	1013	Refunds & Reimbursements
999999000 Value Payment Systems		650.00	1 Transactions		
6097 Verizon Wireless					
01-122-000-0000-6250		45.08	cell charges	9862787103	Telephone
			07/14/2020 08/13/2020		
6097 Verizon Wireless		45.08	1 Transactions		
122 DEPT Total:		6,165.08	Planning & Zoning	16 Vendors	20 Transactions
123 DEPT			Coroner		
3987 Ramsey County Medical Examiner					
01-123-000-0000-6260		1,542.00	ME 20-2100, Medex 028133	08/01/2020	Autopsies- - Pathologist, Xrays, Etc
01-123-000-0000-6260		1,542.00	ME 20-2105, Medex 028134	08/01/2020	Autopsies- - Pathologist, Xrays, Etc

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
		525.00	ME 20- 2272, Medex 028135	08/17/2020	Autopsies- - Pathologist, Xrays, Etc N
		1,400.00	ME 20- 2298, Medex 028136	08/19/2020	Autopsies- - Pathologist, Xrays, Etc N
<b>3987 Ramsey County Medical Examiner</b>		<b>5,009.00</b>	<b>4 Transactions</b>		
<b>123 DEPT Total:</b>		<b>5,009.00</b>	<b>Coroner</b>	<b>1 Vendors</b>	<b>4 Transactions</b>
<b>200 DEPT</b>			<b>Enforcement</b>		
10405 Digital Ally, Inc.		20.00	belt clip #211	1114096	Deputy Supplies N
10405 Digital Ally, Inc.		20.00		1 Transactions	
1775 Galls LLC		54.99	uniform pant #218	16413340	Clothing Allowance N
		140.94	uniform shirts #225	16433708	Clothing Allowance N
		20.98	pocket flaps	164655586	Clothing Allowance N
<b>1775 Galls LLC</b>		<b>216.91</b>	<b>3 Transactions</b>		
9390 Mini Mart #6		32.65	#217 gas	628501	Gas And Oil Y
<b>9390 Mini Mart #6</b>		<b>32.65</b>	<b>1 Transactions</b>		
9692 Minnesota Energy Resources Corporation		218.71	0506823754- JAIL	9/17/2020	Utilities N
		601.16	0505221458- JAIL	9/17/2020	Utilities N
<b>9692 Minnesota Energy Resources Corporation</b>		<b>819.87</b>	<b>2 Transactions</b>		
3371 Minnesota Sheriffs' Association		120.00	permit to purchase cards	216310	Gun Permit Expenses N
<b>3371 Minnesota Sheriffs' Association</b>		<b>120.00</b>	<b>1 Transactions</b>		
10412 O'Reilly Auto Parts		6.96	capsule #202	1878- 466738	Car Maintenance N
		5.90	mini bulb #202	1878- 467866	Car Maintenance N
<b>10412 O'Reilly Auto Parts</b>		<b>12.86</b>	<b>2 Transactions</b>		
86235 The Office Shop Inc		24.09	office suppliees	1085080- 0	Office Supplies N
		2.74	office supplies	1085080- 1	Office Supplies N
		21.34	office supplies	1085080- 2	Office Supplies N

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WLC1  
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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
86235 The Office Shop Inc		61.65	office supplies	1085086- 0	Office Supplies N
		13.48			
13934 The Tire Barn			4 Transactions		
01- 200- 000- 0000- 6302		25.00	tire repair #212	54451	Car Maintenance N
01- 200- 000- 0000- 6302		47.69	oil change #209	54541	Car Maintenance N
01- 200- 000- 0000- 6302		67.43	headlight pigtail #202	54597	Car Maintenance N
01- 200- 000- 0000- 6302		47.69	oil change #223	54647	Car Maintenance N
13934 The Tire Barn		187.81	4 Transactions		
9302 WEX Bank					
01- 200- 000- 0000- 6511		4,527.77	deputy gas	67562606	Gas And Oil N
9302 WEX Bank		4,527.77	1 Transactions		
13848 WYATT'S TOWING					
01- 200- 000- 0000- 6359		403.00	20- 2353 recovered vehicle	09/11/2020	Wrecker Service Y
13848 WYATT'S TOWING		403.00	1 Transactions		
200 DEPT Total:		6,402.52	Enforcement	10 Vendors	20 Transactions
202 DEPT			Boat & Water		
9302 WEX Bank					
01- 202- 000- 0000- 6511		1,004.37	B&W gas	67562606	Gas And Oil N
9302 WEX Bank		1,004.37	1 Transactions		
202 DEPT Total:		1,004.37	Boat & Water	1 Vendors	1 Transactions
252 DEPT			Corrections		
87615 Aitkin Medical Supply					
01- 252- 000- 0000- 6262		75.66	oxygen concentrator, tube	2589770	Medical Expenses & Supplies - Inmat N
87615 Aitkin Medical Supply		75.66	1 Transactions		
12106 Antoine Electric					
01- 252- 000- 0000- 6590		736.36	various jail light fixtures	20215	Repair & Maintenance Supplies Y
12106 Antoine Electric		736.36	1 Transactions		
783 Canon Financial Services, Inc					
01- 252- 000- 0000- 6231		101.52	dispatch copier lease	21870302	Services & Labor (Incl Contracts) N



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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
783 Canon Financial Services, Inc		101.52		1 Transactions	
88628 Dalco Enterprises, Inc.					
01- 252- 000- 0000- 6420		46.47	return detergent	3672260	Kitchen Supplies N
01- 252- 000- 0000- 6420		368.83	dishwash detergent	3672260	Kitchen Supplies N
01- 252- 000- 0000- 6420		47.83	detergent	3673948	Kitchen Supplies N
88628 Dalco Enterprises, Inc.		370.19		3 Transactions	
999999000 Ekelund/Nicholas					
01- 252- 000- 0000- 5541		210.00	Partial refund Pay to Stay		Pay To Stay Incounty Boarding Mn64: N
999999000 Ekelund/Nicholas		210.00		1 Transactions	
1598 Ferrara's Htg Air Cond & Refrig Inc					
01- 252- 000- 0000- 6590		7,296.00	Mitsubishi A/C installed	10685	Repair & Maintenance Supplies N
1598 Ferrara's Htg Air Cond & Refrig Inc		7,296.00		1 Transactions	
1775 Galls LLC					
01- 252- 000- 0000- 6410		55.39	uniform pant Heather	16423015	Clothing Allowance N
01- 252- 000- 0000- 6410		110.72	uniform pants Toni	16423016	Clothing Allowance N
1775 Galls LLC		166.11		2 Transactions	
999999000 Gerard/Robin					
01- 252- 000- 0000- 5541		951.00	Refund Pay to Stay - Gerard, J		Pay To Stay Incounty Boarding Mn64: N
999999000 Gerard/Robin		951.00		1 Transactions	
13844 McKesson Medical Surgical					
01- 252- 000- 0000- 6262		4.20	bandage	12905254	Medical Expenses & Supplies - Inmat: N
01- 252- 000- 0000- 6262		388.04	tubersol	12910266	Medical Expenses & Supplies - Inmat: N
01- 252- 000- 0000- 6262		594.80	compress, syringe, test strip	12915508	Medical Expenses & Supplies - Inmat: N
13844 McKesson Medical Surgical		987.04		3 Transactions	
3160 Mille Lacs Energy Coop- Albert Lea					
01- 252- 000- 0000- 6254		16.05	shelter/tower	34- 54- 015- 01	Utilities & Heating N
3160 Mille Lacs Energy Coop- Albert Lea		16.05		1 Transactions	
89765 Minnesota Elevator, Inc					
01- 252- 000- 0000- 6231		131.01	emergency phone battery	873597	Services & Labor (Incl Contracts) N
89765 Minnesota Elevator, Inc		131.01		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
Amount					
9692 Minnesota Energy Resources Corporation		0506726121- STS	9/17/2020	Utilities & Heating	N
01- 252- 000- 0000- 6254	23.07				
9692 Minnesota Energy Resources Corporation		1 Transactions			
3789 Pan- O- Gold Baking Company		groceries	1000242025201	Groceries	N
01- 252- 000- 0000- 6418	63.08				
01- 252- 000- 0000- 6418	9.00	steak buns	10002420261007	Groceries	N
3789 Pan- O- Gold Baking Company		2 Transactions			
72.08					
11538 RCB Collections Range Credit Bureau Inc		backgrounds	August	Services & Labor (Incl Contracts)	N
01- 252- 000- 0000- 6231	15.13				
11538 RCB Collections Range Credit Bureau Inc		1 Transactions			
15.13					
9295 Reinhart Foodservice		stew	361044	Groceries	Y
01- 252- 000- 0000- 6418	42.17				
01- 252- 252- 0000- 6405	56.97	commissary salt	361053	Prisoner Welfare	Y
01- 252- 000- 0000- 6418	1,669.19	groceries	361111	Groceries	Y
01- 252- 000- 0000- 6418	1,241.74	groceries	368378	Groceries	Y
01- 252- 000- 0000- 6418	30.18	ice cream	368380	Groceries	Y
01- 252- 000- 0000- 6418	24.37-	return groceries	373067	Groceries	Y
9295 Reinhart Foodservice		6 Transactions			
3,015.88					
999999000 Spiegelberg/Shelly		Hem uniform pants	29441	Clothing Allowance	N
01- 252- 000- 0000- 6410	15.80				
999999000 Spiegelberg/Shelly		1 Transactions			
15.80					
86235 The Office Shop Inc		office supplies	1085080- 0	Office & Computer Supplies	N
01- 252- 000- 0000- 6405	24.08				
01- 252- 000- 0000- 6405	2.74	office supplies	1085080- 0	Office & Computer Supplies	N
01- 252- 000- 0000- 6405	21.33	office supplies	1085080- 2	Office & Computer Supplies	N
01- 252- 000- 0000- 6405	13.48	office supplies	1085086- 0	Office & Computer Supplies	N
86235 The Office Shop Inc		4 Transactions			
61.63					
9302 WEX Bank		transport gas	67562606	Prisoner Transportation & Travel	N
01- 252- 000- 0000- 6330	57.36				
9302 WEX Bank		1 Transactions			
57.36					
252 DEPT Total:	14,301.89	Corrections	18 Vendors	32 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
1 General Fund

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
253	DEPT				Sentence to Serve			
7525	Hometown Bldg Supply	01-253-000-0000-6405		26.54	sandpaper, bit, bit holder	2009-020456	Operating Supplies	N
7525	Hometown Bldg Supply			26.54	1 Transactions			
253	DEPT Total:			26.54	Sentence to Serve	1 Vendors	1 Transactions	
257	DEPT				Community Corrections			
11997	Minnesota Monitoring, Inc	01-257-258-0000-6342		461.00	EHM Rental	13000	Equipment Rental/Contracts- Home M	N
11997	Minnesota Monitoring, Inc			461.00	1 Transactions			
9489	Redwood Toxicology Laboratory, Inc	01-257-267-0000-6274		5.56	Urinalysis Testing	02239920208	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc			5.56	1 Transactions			
257	DEPT Total:			466.56	Community Corrections	2 Vendors	2 Transactions	
390	DEPT				Environmental Health (FBL)			
4641	Holiday Credit Office	01-390-000-0000-6511		102.33	FBL Fuel Aug 2020 08/01/2020 08/31/2020		Gas And Oil	N
4641	Holiday Credit Office			102.33	1 Transactions			
3284	Minnesota Department Of Health	01-390-000-0000-6208		45.00	REHS/RS renewal - Leitinger		Training/Education	N
3284	Minnesota Department Of Health			45.00	1 Transactions			
390	DEPT Total:			147.33	Environmental Health (FBL)	2 Vendors	2 Transactions	
391	DEPT				Solid Waste			
86222	Aitkin Independent Age	01-391-000-0000-6230		196.37	HHW Aug 2020	791005	Printing, Publishing & Adv	N
86222	Aitkin Independent Age			196.37	1 Transactions			
195	Aitkin Tire Shop	01-391-000-0000-6302		15.00	Tire repair - Black Escape	60122	Car Maintenance	Y
		01-391-000-0000-6302		660.00	Tires - Black Escape	60138	Car Maintenance	Y

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
195 Aitkin Tire Shop		675.00	2 Transactions		
10452 AT&T Mobility		79.50	T.Neff cell bill	287301120814	Telephone N
01- 391- 000- 0000- 6250			07/24/2020 08/25/2020		
10452 AT&T Mobility		79.50	1 Transactions		
2763 Countryside Sanitation		956.00	Aug Recycling		Recycling Contract Y
01- 391- 060- 0000- 6360			08/01/2020 08/31/2020		
2763 Countryside Sanitation		956.00	1 Transactions		
1754 Garrison Disposal Company, Inc		8,575.46	July Recycling		Recycling Contract N
01- 391- 060- 0000- 6360			07/01/2020 07/31/2020		
01- 391- 000- 0000- 6231		572.00	HHW Dumpster	140341	Services, Labor, & Minor Contracts N
1754 Garrison Disposal Company, Inc		9,147.46	2 Transactions		
2340 Hyytinen Hardware Hank		35.98	Trash cans - HHW	1601807	Office & Film Supplies N
01- 391- 000- 0000- 6405					
2340 Hyytinen Hardware Hank		35.98	1 Transactions		
3503 Neff/Terry B.		46.93	mileage 8/31- 9/10		Transportation & Travel & Parking N
01- 391- 000- 0000- 6330					
01- 391- 000- 0000- 6405		2.33	key reimb	1604963	Office & Film Supplies N
3503 Neff/Terry B.		49.26	2 Transactions		
11024 Thompson Excavating LLC		360.00	crushed asphalt	5951	Services, Labor, & Minor Contracts Y
01- 391- 000- 0000- 6231					
11024 Thompson Excavating LLC		360.00	1 Transactions		
6097 Verizon Wireless		18.89	cell charges - T.Neff	9861976270	Telephone N
01- 391- 000- 0000- 6250			07/01/2020 09/02/2020		
6097 Verizon Wireless		18.89	1 Transactions		
391 DEPT Total:		11,518.46	Solid Waste	9 Vendors	12 Transactions
392 DEPT			Water Wells		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
405	A.W. Research Laboratories, Inc.		320.00	Coliform, Nitrate testing	35513- 35523	Services, Labor, Contracts	N
405	A.W. Research Laboratories, Inc.		320.00				
				1 Transactions			
392	DEPT Total:		320.00	Water Wells	1 Vendors	1 Transactions	
600	DEPT			Ag Society, Soil & Water, Ag Inspect			
111	Aitkin Co Soil & Water		13,888.00	2021 Water Plan Fudns		Soil & Water Water Planning Grant	N
	01- 600- 552- 0000- 5397		8,310.00	2021 1/4 WCA Funds		Soil & Water Water Planning Grant	N
	01- 600- 552- 0000- 5397		22,198.00				
111	Aitkin Co Soil & Water			2 Transactions			
600	DEPT Total:		22,198.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors	2 Transactions	
601	DEPT			Extension			
11187	Regents Of The University of Minnesota		5,209.92	July- Sept 2020 MOA	0300025740	Univ Of Minn Contracts	N
	01- 601- 000- 0000- 6262		5,209.92				
11187	Regents Of The University of Minnesota			1 Transactions			
601	DEPT Total:		5,209.92	Extension	1 Vendors	1 Transactions	
1	Fund Total:		115,778.06	General Fund		156 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
0	DEPT			Undesignated			
9399	MORRISSETTE/JOEL						
	03-000-000-0000-5857		500.00	DEPOSIT REFUND		Culverts	N
9399	MORRISSETTE/JOEL		500.00		1 Transactions		
0	DEPT Total:		500.00	Undesignated	1 Vendors	1 Transactions	
301	DEPT			R&B Administration			
89471	Aitkin Co 4- H Council						
	03-301-000-0000-6400		640.00	PLATBOOKS		Supplies And Materials	N
89471	Aitkin Co 4- H Council		640.00		1 Transactions		
783	Canon Financial Services, Inc						
	03-301-000-0000-6300		162.82	CONTRACT CHARGE	21908419	Service Contracts	N
783	Canon Financial Services, Inc		162.82		1 Transactions		
10855	Culligan						
	03-301-000-0000-6400		29.60	WATER	510944	Supplies And Materials	N
10855	Culligan		29.60		1 Transactions		
88880	Datacomm Computers & Networks Inc						
	03-301-000-0000-6400		162.00	OFFICE SUPPLIES	13126	Supplies And Materials	N
88880	Datacomm Computers & Networks Inc		162.00		1 Transactions		
11406	Innovative Office Solutions, LLC						
	03-301-000-0000-6400		89.24	OFFICE SUPPLIES	IN3102248	Supplies And Materials	N
11406	Innovative Office Solutions, LLC		89.24		1 Transactions		
301	DEPT Total:		1,083.66	R&B Administration	5 Vendors	5 Transactions	
303	DEPT			R&B Highway Maintenance			
14943	1ST AYD CORPORATION						
	03-303-000-0000-6298		494.51	AITKIN SHOP SUPPLIES	PSI396187	Shop Maintenance	N
14943	1ST AYD CORPORATION		494.51		1 Transactions		
7628	Al's Welding & Sandblasting						
	03-303-000-0000-6590		69.34	REPAIR PARTS	10458	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		170.00	REPAIR LABOR	10458	Repair & Maintenance Supplies	Y

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
		69.34	REPAIR PARTS	10464	Repair & Maintenance Supplies	Y
		170.00	REPAIR LABOR	10464	Repair & Maintenance Supplies	Y
<b>7628 Al's Welding &amp; Sandblasting</b>		<b>478.68</b>				
				4 Transactions		
<b>8175 Centurylink</b>						
		32.88	FAX: HWY OFFICE	SEPT/OCT	Utilities	N
<b>8175 Centurylink</b>		<b>32.88</b>				
				1 Transactions		
<b>163 Charter Communications</b>						
		141.76	PHONE: HWY OFFICE	0- 022823091920	Utilities	N
<b>163 Charter Communications</b>		<b>141.76</b>				
				1 Transactions		
<b>14887 Cintas Corporation</b>						
		17.72	SHOP LAUNDRY	4056284796	Shop Maintenance	N
		17.72	SHOP LAUNDRY	4061446997	Shop Maintenance	N
		32.73	SHOP LAUNDRY	4062144826	Shop Maintenance	N
<b>14887 Cintas Corporation</b>		<b>68.17</b>				
				3 Transactions		
<b>173 City Of Hill City</b>						
		1,410.02	JOHN CLARKE'S SEWER		Maintenance Supplies	N
<b>173 City Of Hill City</b>		<b>1,410.02</b>				
				1 Transactions		
<b>5893 Consolidated Telecommunications Co.</b>						
		150.00	HIGH SPEED INTERNET	20815069	Utilities	N
<b>5893 Consolidated Telecommunications Co.</b>		<b>150.00</b>				
				1 Transactions		
<b>11180 Fastenal Company</b>						
		28.11	AITKIN SHOP SUPPLIES	MNBAX239252	Shop Maintenance	N
<b>11180 Fastenal Company</b>		<b>28.11</b>				
				1 Transactions		
<b>2089 Heartland Tire Inc</b>						
		99.00	REPAIR PARTS	15011836	Repair & Maintenance Supplies	N
		140.00	REPAIR LABOR	15011836	Repair & Maintenance Supplies	N
		7,600.00	TIRES	15011836	Repair & Maintenance Supplies	N
<b>2089 Heartland Tire Inc</b>		<b>7,839.00</b>				
				3 Transactions		
<b>9009 JOERGER/JOSH</b>						
		145.00	WORK BOOT REIMBURSEMENT		Safety Footwear	N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9009 JOERGER/JOSH		145.00			
			1 Transactions		
91187 Lake Country Power					
03-303-000-0000-6254		87.56	AUG- SEPT JACOBSON	1400073000	Utilities N
03-303-000-0000-6254		79.27	AUG- SEPT SWATARA	140946401	Utilities N
03-303-000-0000-6254		52.00	AUG/SEPT CSAH 6	143093502	Utilities N
91187 Lake Country Power		218.83			
			3 Transactions		
2941 M R Sign Co Inc					
03-303-000-0000-6590		744.40	REPAIR PARTS	REPAIR PARTS	Repair & Maintenance Supplies N
2941 M R Sign Co Inc		744.40			
			1 Transactions		
13858 MANSFIELD OIL COMPANY					
03-303-000-0000-6513		9,738.16	AITKIN DIESEL	113902	Motor Fuel & Lubricants N
13858 MANSFIELD OIL COMPANY		9,738.16			
			1 Transactions		
12927 Midwest Machinery Co.					
03-303-000-0000-6590		61.30	FILTERS	2209228	Repair & Maintenance Supplies N
03-303-000-0000-6590		61.30	REPAIR PARTS	2223950	Repair & Maintenance Supplies N
12927 Midwest Machinery Co.		122.60			
			2 Transactions		
3160 Mille Lacs Energy Coop- Albert Lea					
03-303-000-0000-6254		90.58	POWER: PALISADE	18-52-026-01	Utilities N
03-303-000-0000-6254		50.30	169 & CSAH 3	19-23-010-01	Utilities N
03-303-000-0000-6254		53.00	CSAH 5	27-35-015-02	Utilities N
03-303-000-0000-6254		110.00	POWER: MCGREGOR	29-53-003-01	Utilities N
03-303-000-0000-6254		53.00	CSAH 8	30-06-021-02	Utilities N
03-303-000-0000-6254		967.72	POWER: AITKIN	32-32-007-02	Utilities N
03-303-000-0000-6254		53.00	CSAH 4	33-52-007-02	Utilities N
03-303-000-0000-6254		60.21	169 & CSAH 28	39-62-022-01	Utilities N
03-303-000-0000-6254		41.74	CSAH 12	40-06-000-01	Utilities N
03-303-000-0000-6254		54.00	CSAH 12	46-23-023-02	Utilities N
03-303-000-0000-6254		54.00	CSAH 11	48-09-009-02	Utilities N
03-303-000-0000-6254		50.83	47 & CSAH 2	54-51-104-01	Utilities N
3160 Mille Lacs Energy Coop- Albert Lea		1,638.38			
			12 Transactions		
9179 NORTH CENTRAL INTERNATIONAL, LLC					
03-303-000-0000-6590		768.50	REPAIR PARTS	850459	Repair & Maintenance Supplies Y
03-303-000-0000-6590		930.34	REPAIR PARTS	850796	Repair & Maintenance Supplies Y



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
03-303-000-0000-6590		63.71	REPAIR PARTS	851149	Repair & Maintenance Supplies Y
03-303-000-0000-6590		142.89	REPAIR PARTS	851149X1	Repair & Maintenance Supplies Y
03-303-000-0000-6590		139.56	REPAIR PARTS	851531	Repair & Maintenance Supplies Y
03-303-000-0000-6590		69.78	REPAIR PARTS	851831	Repair & Maintenance Supplies Y
<b>9179 NORTH CENTRAL INTERNATIONAL, LLC</b>		<b>2,114.78</b>			<b>6 Transactions</b>
<b>8537 Powerplan OIB</b>					
03-303-000-0000-6590		378.34	REPAIR PARTS	1993587	Repair & Maintenance Supplies N
03-303-000-0000-6590		319.59	REPAIR LABOR	1993587	Repair & Maintenance Supplies N
03-303-000-0000-6590		211.08	FILTERS	1999134	Repair & Maintenance Supplies N
03-303-000-0000-6590		9.49	REPAIR PARTS	1999134	Repair & Maintenance Supplies N
03-303-000-0000-6590		53.77	REPAIR PARTS	1999775	Repair & Maintenance Supplies N
<b>8537 Powerplan OIB</b>		<b>972.27</b>			<b>5 Transactions</b>
<b>13116 Rally Snares</b>					
03-303-000-0000-6521		1,200.00	BEAVER REMOVAL	AUGUST 2020	Maintenance Supplies Y
03-303-000-0000-6521		843.00	MILEAGE	AUGUST 2020	Maintenance Supplies Y
03-303-000-0000-6521		525.00	DAM REMOVAL LABOR	AUGUST 2020	Maintenance Supplies Y
<b>13116 Rally Snares</b>		<b>2,568.00</b>			<b>3 Transactions</b>
<b>4031 Reedsburg Hardware Company</b>					
03-303-000-0000-6298		1,232.33	AITKIN SHOP SUPPLIES	10048MN	Shop Maintenance N
<b>4031 Reedsburg Hardware Company</b>		<b>1,232.33</b>			<b>1 Transactions</b>
<b>8783 Road Machinery &amp; Supplies</b>					
03-303-000-0000-6590		551.48	REPAIR PARTS	0-87931	Repair & Maintenance Supplies N
<b>8783 Road Machinery &amp; Supplies</b>		<b>551.48</b>			<b>1 Transactions</b>
<b>8364 Towmaster, Inc</b>					
03-303-000-0000-6590		178.81	REPAIR PARTS	431365	Repair & Maintenance Supplies N
<b>8364 Towmaster, Inc</b>		<b>178.81</b>			<b>1 Transactions</b>
<b>8605 Wayne's Sanitation Llc</b>					
03-303-000-0000-6254		52.73	GARBAGE: MCGRATH	309097	Utilities N
<b>8605 Wayne's Sanitation Llc</b>		<b>52.73</b>			<b>1 Transactions</b>
<b>8279 Winzer Corporation</b>					
03-303-000-0000-6298		302.55	AITKIN SHOP SUPPLIES	6705256	Shop Maintenance N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formu	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8279 Winzer Corporation		302.55	1 Transactions		
5295 Ziegler Inc					
03-303-000-0000-6590		492.24	REPAIR PARTS	PC190097846	Repair & Maintenance Supplies N
5295 Ziegler Inc		492.24	1 Transactions		
<b>303 DEPT Total:</b>		<b>31,715.69</b>	<b>R&amp;B Highway Maintenance</b>	<b>24 Vendors</b>	<b>56 Transactions</b>
<b>308 DEPT</b>			<b>R&amp;B Equipment &amp; Facilities</b>		
86222 Aitkin Independent Age					
03-308-000-0000-6600		514.74	ACHD REMODEL AD FOR BID	794076	Capital Outlay- Facilities N
86222 Aitkin Independent Age		514.74	1 Transactions		
<b>308 DEPT Total:</b>		<b>514.74</b>	<b>R&amp;B Equipment &amp; Facilities</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>3 Fund Total:</b>		<b>33,814.09</b>	<b>Road &amp; Bridge</b>		<b>63 Transactions</b>

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
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5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
400 DEPT		Public Health Department			
783 Canon Financial Services, Inc					
05- 400- 440- 0410- 6301		27.13 OSS Contract Charge - 02/20	21113498	Equipment Lease/Space Rental	N
		02/01/2020 02/29/2020			
05- 400- 440- 0410- 6301		27.13 OSS Contract Charge - 06/20	21568449	Equipment Lease/Space Rental	N
		06/01/2020 06/30/2020			
05- 400- 440- 0410- 6301		27.13 OSS Contract Charge - 07/20	21680565	Equipment Lease/Space Rental	N
		07/01/2020 07/31/2020			
05- 400- 440- 0410- 6301		27.13 OSS Contract Charge - 08/20	21793156	Equipment Lease/Space Rental	N
		08/01/2020 08/31/2020			
05- 400- 440- 0410- 6301		27.13 OSS Contract Charge - 09/20	21908420	Equipment Lease/Space Rental	N
		09/01/2020 09/30/2020			
05- 400- 440- 0410- 6301		44.29 Mailroom Contract Charge - 09/	21908421	Equipment Lease/Space Rental	N
		09/01/2020 09/30/2020			
05- 400- 440- 0410- 6301		265.77 PH Contract Charge - 09/20	21908424	Equipment Lease/Space Rental	N
		09/01/2020 09/30/2020			
783 Canon Financial Services, Inc		445.71 7 Transactions			
11051 Department of Human Services					
05- 400- 440- 0410- 6231		553.12 Merit System QE 09/30/2020	A300MR0121A	Services/Labor/Contracts	N
		07/01/2020 09/30/2020			
11051 Department of Human Services		553.12 1 Transactions			
2386 Information Systems Corp					
05- 400- 440- 0410- 6300		173.60 DR9080C- Scanner Maint Agrmnt	11180	Maintenance/Service Contracts	N
		12/22/2020 12/21/2021			
2386 Information Systems Corp		173.60 1 Transactions			
10698 Stericycle,Inc					
05- 400- 440- 0410- 6231		19.27 Steri- Safe	4009601520	Services/Labor/Contracts	6
		10/01/2020 10/31/2020			
10698 Stericycle,Inc		19.27 1 Transactions			
10930 Tidholm Productions					
05- 400- 440- 0410- 6405		38.08 Agency- #10 Window Envelope LH	1507 9326	Office Supplies	Y
		09/18/2020			
10930 Tidholm Productions		38.08 1 Transactions			

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
400 DEPT Total:		1,229.78	Public Health Department	5 Vendors	11 Transactions
420 DEPT			Income Maintenance		
783 Canon Financial Services, Inc					
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 02/20 02/01/2020 02/29/2020	21113498	Equipment Lease/Space Rental N
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 06/20 06/01/2020 06/30/2020	21568449	Equipment Lease/Space Rental N
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 07/20 07/01/2020 07/31/2020	21680565	Equipment Lease/Space Rental N
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 08/20 08/01/2020 08/31/2020	21793156	Equipment Lease/Space Rental N
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 09/20 09/01/2020 09/30/2020	21908420	Equipment Lease/Space Rental N
05- 420- 600- 4800- 6301		91.34	Mailroom Contract Charge - 09/ 09/01/2020 09/30/2020	21908421	Equipment Lease/Space Rental N
783 Canon Financial Services, Inc		371.19		6 Transactions	
11051 Department of Human Services					
05- 420- 640- 4800- 6231		157.12	CS Monthly Fed Offset Fee 08/01/2020 08/31/2020	A300C025601	Services/Labor/Contracts N
05- 420- 620- 4400- 6025		20.00	MCRE/GAMC/NONRES RECIP- 08/20 08/01/2020 08/31/2020	A300MMOC01I	State Share- GAMC N
05- 420- 650- 4400- 6025		2,002.72	MA LTC UN 65 08/01/2020 08/31/2020	A300MMOC01I	State/Fed Share - MA N
05- 420- 650- 4400- 6025		393.26	G8 LTC LT65 CY20 08/01/2020 08/31/2020	A300MMOC01I	State/Fed Share - MA N
05- 420- 650- 4400- 6025		95,155.99	MA ESTATE COLLECTIONS- FED 08/01/2020 08/31/2020	A300MMOC01I	State/Fed Share - MA N
05- 420- 650- 4400- 6025		47,577.99	MA ESTATE COLLECTIONS- STATE 08/01/2020 08/31/2020	A300MMOC01I	State/Fed Share - MA N
05- 420- 600- 4800- 6231		1,140.81	Merit System QE 09/30/2020 07/01/2020 09/30/2020	A300MR0121A	Services/Labor/Contracts N
11051 Department of Human Services		146,447.89		7 Transactions	
2386 Information Systems Corp					
05- 420- 600- 4800- 6300		358.05	DR9080C- Scanner Maint Agrmnt 12/22/2020 12/21/2021	11180	Maintenance/Service Contracts N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
2386 Information Systems Corp		358.05		1 Transactions	
935 MN Department Of Commerce					
05- 420- 650- 4400- 6020		104.90	Nordquist Check 105704		Medicare Premium Reimbursement N
05- 420- 650- 4400- 6022		8.68	Hays Check 107120		MA CEHI Reimbursement N
05- 420- 650- 4401- 6210		41.58	Cummings Check 108362		MA Access- Individual(Vested Interes N
05- 420- 650- 4402- 6210		6.76	Kostohryz Check 108477		MA Access- Licensed Foster Parent N
935 MN Department Of Commerce		161.92		4 Transactions	
10698 Stericycle,Inc					
05- 420- 600- 4800- 6231		39.73	Steri- Safe	4009601520	Services/Labor/Contracts 6
			10/01/2020 10/31/2020		
10698 Stericycle,Inc		39.73		1 Transactions	
10930 Tidholm Productions					
05- 420- 600- 4800- 6405		78.52	Agency- #10 Window Envelope LH	1507 9326	Office Supplies Y
			09/18/2020		
10930 Tidholm Productions		78.52		1 Transactions	
420 DEPT Total:		147,457.30	Income Maintenance	6 Vendors	20 Transactions
430 DEPT			Social Services		
783 Canon Financial Services, Inc					
05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 02/20	21113498	Equipment Lease/Space Rental N
			02/01/2020 02/29/2020		
05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 06/20	21568449	Equipment Lease/Space Rental N
			06/01/2020 06/30/2020		
05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 07/20	21680565	Equipment Lease/Space Rental N
			07/01/2020 07/31/2020		
05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 08/20	21793156	Equipment Lease/Space Rental N
			08/01/2020 08/31/2020		
05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 09/20	21908420	Equipment Lease/Space Rental N
			09/01/2020 09/30/2020		
05- 430- 700- 4800- 6301		141.16	Mailroom Contract Charge - 09/	21908421	Equipment Lease/Space Rental N
			09/01/2020 09/30/2020		
783 Canon Financial Services, Inc		573.66		6 Transactions	
11051 Department of Human Services					
05- 430- 700- 4800- 6231		1,763.07	Merit System QE 09/30/2020	A300MR0121A	Services/Labor/Contracts N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
5 Health & Human Services

Vendor No.	Name <u>Account/Formula</u>	Accr	Rpt	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
11051	Department of Human Services			1,763.07	07/01/2020 09/30/2020 1 Transactions			
2386	Information Systems Corp 05- 430- 700- 4800- 6300			553.35	DR9080C- Scanner Maint Agrmnt 12/22/2020 12/21/2021 1 Transactions	11180	Maintenance/Service Contracts	N
2386	Information Systems Corp			553.35	1 Transactions			
10698	Stericycle,Inc 05- 430- 700- 4800- 6231			61.40	Steri- Safe 10/01/2020 10/31/2020 1 Transactions	4009601520	Services/Labor/Contracts	6
10698	Stericycle,Inc			61.40	1 Transactions			
10930	Tidholm Productions 05- 430- 700- 4800- 6405			355.05	Notice to Interview Child Form 09/03/2020	1428 9314	Office Supplies	Y
	05- 430- 700- 4800- 6405			121.35	Agency- #10 Window Envelope LH 09/18/2020	1507 9326	Office Supplies	Y
10930	Tidholm Productions			476.40	2 Transactions			
430	DEPT Total:			3,427.88	Social Services	5 Vendors	11 Transactions	
5	Fund Total:			152,114.96	Health & Human Services		42 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
10 Trust

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
900 DEPT				Timber Permit Bonds	
1211 Croatt Enterprises Inc					
10- 900- 000- 0000- 2300		2,016.27		Bond Refund	14044
1211 Croatt Enterprises Inc		2,016.27		1 Transactions	Timber Permit Bonds
900 DEPT Total:		2,016.27		Timber Permit Bonds	1 Vendors
					1 Transactions
923 DEPT				Forfeited Tax Sales	
86222 Aitkin Independent Age					
10- 923- 000- 0000- 6230		83.93		9/16 PH Land Exchange	795043
86222 Aitkin Independent Age		83.93		1 Transactions	Printing, Publishing & Adv
783 Canon Financial Services, Inc					
10- 923- 000- 0000- 6231		158.21		Copier Contract	21908426
783 Canon Financial Services, Inc		158.21		1 Transactions	Services, Labor, Contracts
923 DEPT Total:		242.14		Forfeited Tax Sales	2 Vendors
					2 Transactions
926 DEPT				Law Library	
5173 Thomson Reuters- West Publishing					
10- 926- 000- 0000- 6408		1,430.09		West info charges	842908427
				08/01/2020	08/31/2020
10- 926- 000- 0000- 6408		917.44		West library subs	842997753
				09/01/2020	09/30/2020
5173 Thomson Reuters- West Publishing		2,347.53		2 Transactions	Law Books
926 DEPT Total:		2,347.53		Law Library	1 Vendors
					2 Transactions
10 Fund Total:		4,605.94		Trust	5 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
925	DEPT			Resource Management			
14742	Berg/James M						
	11- 925- 000- 0000- 6330		22.43	NRAC 9/14		Transportation & Travel	Y
	11- 925- 000- 0000- 6350		35.00	NRAC 9/14		Per Diem	Y
14742	Berg/James M		57.43		2 Transactions		
12526	Bixby/James						
	11- 925- 000- 0000- 6330		36.80	NRAC 9/14		Transportation & Travel	Y
	11- 925- 000- 0000- 6350		35.00	NRAC 9/14		Per Diem	Y
12526	Bixby/James		71.80		2 Transactions		
589	Blomberg/Judith						
	11- 925- 000- 0000- 6350		35.00	NRAC 9/14		Per Diem	Y
589	Blomberg/Judith		35.00		1 Transactions		
12589	Haapoja/George						
	11- 925- 000- 0000- 6361		5,400.00	Road work		Road Construction Service	Y
				09/14/2020	09/18/2020		
12589	Haapoja/George		5,400.00		1 Transactions		
2270	Hoppe/Russell Peter						
	11- 925- 000- 0000- 6330		34.50	NRAC 9/14		Transportation & Travel	Y
	11- 925- 000- 0000- 6350		35.00	NRAC 9/14		Per Diem	Y
2270	Hoppe/Russell Peter		69.50		2 Transactions		
10890	Insley/Kevin						
	11- 925- 000- 0000- 6330		23.00	NRAC 9/14		Transportation & Travel	Y
	11- 925- 000- 0000- 6350		35.00	NRAC 9/14		Per Diem	Y
10890	Insley/Kevin		58.00		2 Transactions		
2448	Janzen/Carroll Mark						
	11- 925- 000- 0000- 6330		32.20	NRAC 9/14		Transportation & Travel	Y
	11- 925- 000- 0000- 6350		35.00	NRAC 9/14		Per Diem	Y
2448	Janzen/Carroll Mark		67.20		2 Transactions		
14119	John's Repair						
	11- 925- 000- 0000- 6590		880.00	#402 Grader repair	402	Repair & Maintenance Supplies	Y
14119	John's Repair		880.00		1 Transactions		



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
11 Forest Development

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
5784 Lake/Robert					
11- 925- 000- 0000- 6330		16.10	NRAC 9/14	Transportation & Travel	Y
11- 925- 000- 0000- 6350		35.00	NRAC 9/14	Per Diem	Y
5784 Lake/Robert		51.10			
			2 Transactions		
11990 Lange/David					
11- 925- 000- 0000- 6330		36.80	NRAC 9/14	Transportation & Travel	Y
11- 925- 000- 0000- 6350		35.00	NRAC 9/14	Per Diem	Y
11990 Lange/David		71.80			
			2 Transactions		
14748 Northwoods Forestry Inc					
11- 925- 000- 0000- 6231		24,629.85	budcapping sites 1- 22	Services, Labor, Contracts	N
14748 Northwoods Forestry Inc		24,629.85			
			1 Transactions		
10891 Roth Construction					
11- 925- 000- 0000- 6361		6,712.50	Road 27- 1	Road Construction Service	Y
11- 925- 000- 0000- 6361		7,112.50	Road 38- 7	Road Construction Service	Y
10891 Roth Construction		13,825.00			
			2 Transactions		
10906 Shipp/Dale					
11- 925- 000- 0000- 6330		18.40	NRAC 9/14	Transportation & Travel	Y
11- 925- 000- 0000- 6350		35.00	NRAC 9/14	Per Diem	Y
10906 Shipp/Dale		53.40			
			2 Transactions		
13934 The Tire Barn					
11- 925- 000- 0000- 6590		822.48	Tires, balance, valve stems	Repair & Maintenance Supplies	N
13934 The Tire Barn		822.48			
			1 Transactions		
15229 Thompson/Dennis J					
11- 925- 000- 0000- 6330		21.85	NRAC mileage 9/14	Transportation & Travel	N
15229 Thompson/Dennis J		21.85			
			1 Transactions		
4927 Turnock/Franklin Allen					
11- 925- 000- 0000- 6330		34.50	NRAC 9/14	Transportation & Travel	Y
11- 925- 000- 0000- 6350		35.00	NRAC 9/14	Per Diem	Y
4927 Turnock/Franklin Allen		69.50			
			2 Transactions		
10017 Tveit/Galen					
11- 925- 000- 0000- 6330		20.70	NRAC 9/14	Transportation & Travel	Y

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
11 Forest Development

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11-925-000-0000-6350		35.00	NRAC 9/14	Per Diem	Y
10017 Tveit/Galen		55.70	2 Transactions		
12065 Warnest/Timothy E					
11-925-000-0000-6330		36.23	NRAC 9/14	Transportation & Travel	Y
11-925-000-0000-6350		35.00	NRAC 9/14	Per Diem	Y
12065 Warnest/Timothy E		71.23	2 Transactions		
925 DEPT Total:		46,310.84	Resource Management	18 Vendors	30 Transactions
11 Fund Total:		46,310.84	Forest Development		30 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
14 Capital Project

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
949 DEPT		Courthouse Addition			
8175 Centurylink					
14- 949- 000- 0000- 6231		CONSTRUCTION TRAILER	313645966	Services, Labor, Contracts	N
8175 Centurylink		1 Transactions			
2340 Hyytinen Hardware Hank					
14- 949- 000- 0000- 6630		PAINT STRIPPER AND SUPPLIES	1598558	Miscellaneous- Capital Expense	N
2340 Hyytinen Hardware Hank		1 Transactions			
949 DEPT Total:		505.36 Courthouse Addition	2 Vendors	2 Transactions	
14 Fund Total:		505.36 Capital Project		2 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521 DEPT		LLCC Administration			
783 Canon Financial Services, Inc		COPIER CONTRACT	21870303	Services, Labor, Contracts	N
19- 521- 000- 0000- 6231	116.61				
783 Canon Financial Services, Inc	116.61	1 Transactions			
8622 Frontier		PHONE SYSTEM REPAIR	218/711- 0208	Services, Labor, Contracts	N
19- 521- 000- 0000- 6231	172.50				
8622 Frontier	172.50	1 Transactions			
3160 Mille Lacs Energy Coop- Albert Lea		PL 27- 13- 008- 01	AUG 2020	Utilities	N
19- 521- 000- 0000- 6254	45.67				
19- 521- 000- 0000- 6254	396.69	NSL 27- 13- 007- 03	AUG 2020	Utilities	N
19- 521- 000- 0000- 6254	425.70	DH 27- 13- 006- 01	AUG 2020	Utilities	N
19- 521- 000- 0000- 6254	179.26	SR 27- 13- 009- 01	AUG 2020	Utilities	N
19- 521- 000- 0000- 6254	54.43	DR 27- 13- 004- 01	AUG 2020	Utilities	N
19- 521- 000- 0000- 6254	324.17	EC 27- 13- 005- 02	AUG 2020	Utilities	N
3160 Mille Lacs Energy Coop- Albert Lea	1,425.92	6 Transactions			
11120 Nardini Fire Equipment Co.,Inc		ANNUAL SPRINKLER INSPECTION	IN00142991	Services, Labor, Contracts	N
19- 521- 000- 0000- 6231	1,020.00				
19- 521- 000- 0000- 6231	1,111.50	DIALER TROUBLE CALL	IN00148043	Services, Labor, Contracts	N
11120 Nardini Fire Equipment Co.,Inc	2,131.50	2 Transactions			
14812 SCI Broadband/Savage Communications		INTERNET/TELEPHONE	024- 033167	Telephone	N
19- 521- 000- 0000- 6250	648.40				
14812 SCI Broadband/Savage Communications	648.40	1 Transactions			
521 DEPT Total:	4,494.93	LLCC Administration	5 Vendors	11 Transactions	
524 DEPT		LLCC Maintenance			
10810 Precisionchem Water Treatment		GARN WATER TREATMENTS	13975	Janitorial Services/Supplies	N
19- 524- 000- 0000- 6422	1,259.66				
10810 Precisionchem Water Treatment	1,259.66	1 Transactions			
4070 Riley Auto Supply		Plug set / trailer lights	619022	Repair & Maintenance Supplies	N
19- 524- 000- 0000- 6590	30.97				
19- 524- 000- 0000- 6590	42.99	AG Fuel Hose	619146	Repair & Maintenance Supplies	N
4070 Riley Auto Supply	73.96	2 Transactions			

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
524 DEPT Total:		1,333.62	LLCC Maintenance	2 Vendors	3 Transactions
19 Fund Total:		5,828.55	Long Lake Conservation Center		14 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
9/29/20 11:49AM  
21 Parks

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099	On Behalf of Name
520	DEPT					Parks						
3024	Kingsley/Russell Lee	21- 520- 000- 0000- 6802	Q		5,040.00	Trail Maint/repair				Trail Grants- State		Y
3024	Kingsley/Russell Lee				5,040.00		1 Transactions					
3160	Mille Lacs Energy Coop- Albert Lea	21- 520- 000- 0000- 6231			241.30	Berglund Electric		18- 51- 106- 02		Services, Labor, Contracts		N
3160	Mille Lacs Energy Coop- Albert Lea				241.30		1 Transactions					
5551	Unclaimed Freight North	21- 520- 000- 0000- 6406			35.98	2 rugs				Field Supplies		N
5551	Unclaimed Freight North				35.98		1 Transactions					
520	<b>DEPT Total:</b>				5,317.28	<b>Parks</b>		<b>3 Vendors</b>		<b>3 Transactions</b>		
21	<b>Fund Total:</b>				5,317.28	<b>Parks</b>				<b>3 Transactions</b>		
	<b>Final Total:</b>				364,275.08		<b>184 Vendors</b>		<b>315 Transactions</b>			

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	115,778.06	General Fund	
	3	33,814.09	Road & Bridge	
	5	152,114.96	Health & Human Services	
	10	4,605.94	Trust	
	11	46,310.84	Forest Development	
	14	505.36	Capital Project	
	19	5,828.55	Long Lake Conservation Center	
	21	5,317.28	Parks	
<b>All Funds</b>		<b>364,275.08</b>	<b>Total</b>	Approved by, .....
				.....
				.....

WLC1  
9/17/20 11:43AM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1 1 - Page Break by Fund  
2 - Page Break by Dept

*R&B Contract Payment*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLCI  
9/17/20 11:43AM  
3 Road & Bridge

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
307	DEPT			R&B Capital Infrastructure			
	7050 Anderson Brothers Construction						
	03-307-000-0000-6262		447,020.16	Partial Payment #5	20204	Contract Payments	N
				08/24/2020 09/13/2020			
	7050 Anderson Brothers Construction		447,020.16	1 Transactions			
307	DEPT Total:		447,020.16	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3	Fund Total:		447,020.16	Road & Bridge		1 Transactions	
	Final Total:		447,020.16	1 Vendors	1 Transactions		

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	3	447,020.16	Road & Bridge
<b>All Funds</b>		447,020.16	<b>Total</b>

Approved by, .....

.....

.....

# Aitkin County



WLC1  
9/23/20 1:47PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

*License Center Title Applications*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
9/23/20 1:47PM  
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
40	DEPT			Auditor		
	7910 MINNCORIndustries					
	01- 040- 021- 0000- 6405		35.00	Title Applications	SOI- 091646	Office & Computer Supplies N
	7910 MINNCORIndustries		35.00	1 Transactions		
40	<b>DEPT Total:</b>		35.00	<b>Auditor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
1	<b>Fund Total:</b>		35.00	<b>General Fund</b>		<b>1 Transactions</b>
	<b>Final Total:</b>		35.00	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	35.00	General Fund
All Funds	35.00	Total

Approved by, .....

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WLC1  
9/30/20 2:22PM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

*Property Tax Overpayments*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
943 DEPT			Taxes And Penalties		
999999000 Anderson/Kevin					
13- 943- 000- 0000- 2001		13.00	Per 2 prop tax overpay	32- 0- 045002	Cur - Property Taxes N
999999000 Anderson/Kevin		13.00	1 Transactions		
999999000 Beaudet/Sally					
13- 943- 000- 0000- 2001		60.00	Per 2 prop tax overpay	31- 1- 077100	Cur - Property Taxes N
999999000 Beaudet/Sally		60.00	1 Transactions		
999999000 Christenson/Cheryl					
13- 943- 000- 0000- 2001		10.52	Per 2 prop tax overpay	08- 0- 035113	Cur - Property Taxes N
999999000 Christenson/Cheryl		10.52	1 Transactions		
999999000 Christian/Wayne					
13- 943- 000- 0000- 2001		39.00	Per 2 prop tax overpay	60- 1- 005400	Cur - Property Taxes N
999999000 Christian/Wayne		39.00	1 Transactions		
999999000 Coates/Christopher					
13- 943- 000- 0000- 2001		34.58	Per 2 prop tax overpay	16- 1- 071324	Cur - Property Taxes N
999999000 Coates/Christopher		34.58	1 Transactions		
12473 Cummings/Tony					
13- 943- 000- 0000- 2001		761.00	Per 2 prop tax overpay	56- 1- 051700	Cur - Property Taxes N
12473 Cummings/Tony		761.00	1 Transactions		
999999000 Fenske/Joseph					
13- 943- 000- 0000- 2001		80.00	Per 2 prop tax overpay	29- 1- 134200	Cur - Property Taxes N
999999000 Fenske/Joseph		80.00	1 Transactions		
999999000 Fisher/David					
13- 943- 000- 0000- 2001		14.00	Per 2 prop tax overpay	11- 1- 118600	Cur - Property Taxes N
999999000 Fisher/David		14.00	1 Transactions		
999999000 Goodsell/Robert					
13- 943- 000- 0000- 2001		98.00	Per 2 prop tax overpay	09- 1- 100200	Cur - Property Taxes N
13- 943- 000- 0000- 2001		110.00	Per 2 prop tax overpay	09- 1- 100300	Cur - Property Taxes N
999999000 Goodsell/Robert		208.00	2 Transactions		
999999000 Gustafson/Joel					

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
9/30/20 2:22PM  
13 Taxes & Penalties

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
999999000 Gustafson/Joel		44.00	Per 2 prop tax overpay	57- 1- 077800	Cur - Property Taxes	N
		44.00				1 Transactions
999999000 Hatzenbuehler/Pauline		56.00	Per 2 prop tax overpay	16- 1- 081705	Cur - Property Taxes	N
999999000 Hatzenbuehler/Pauline		56.00				1 Transactions
999999000 Hermann/Diane		232.00	Per 2 prop tax overpay	51- 0- 016901	Cur - Property Taxes	N
999999000 Hermann/Diane		232.00				1 Transactions
999999000 Klingelhoets/Jared		66.00	Per 2 prop tax overpay	07- 1- 136601	Cur - Property Taxes	N
999999000 Klingelhoets/Jared		66.00				1 Transactions
999999000 Kuhlman/Cindy		44.05	Per 2 prop tax overpay	34- 0- 017500	Cur - Property Taxes	N
999999000 Kuhlman/Cindy		44.05				1 Transactions
999999000 Lange/Kevin		12.00	Per 2 prop tax overpay	12- 0- 030503	Cur - Property Taxes	N
999999000 Lange/Kevin		12.00				1 Transactions
15306 Lawyers Title Services LLC		16.00	Per 2 prop tax overpay	32- 0- 013900	Cur - Property Taxes	N
15306 Lawyers Title Services LLC		16.00				1 Transactions
999999000 Mason/Anna		137.00	Per 2 prop tax overpay	12- 1- 075000	Cur - Property Taxes	N
999999000 Mason/Anna		137.00				1 Transactions
999999000 Matusovic/Kelly		127.00	Per 2 prop tax overpay	57- 1- 084300	Cur - Property Taxes	N
999999000 Matusovic/Kelly		127.00				1 Transactions
999999000 McNeil/Delpha		656.00	Per 2 prop tax overpay	57- 1- 084400	Cur - Property Taxes	N
999999000 McNeil/Delpha		656.00				1 Transactions



# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
9/30/20 2:22PM  
13 Taxes & Penalties

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
999999000 Morton/Lee		728.00	Per 2 prop tax overpay	57-1-084100	Cur - Property Taxes	N
		728.00		1 Transactions		
13-943-000-0000-2001						
6079 Nistler-Kowitz Logging, Inc		760.00	Per 2 prop tax overpay	14-0-017401	Cur - Property Taxes	N
		252.00	Per 2 prop tax overpay	29-1-383300	Cur - Property Taxes	N
		1,012.00		2 Transactions		
13-943-000-0000-2001						
6079 Nistler-Kowitz Logging, Inc						
999999000 Rich/Robert Jr		191.00	Per 2 prop tax overpay	57-1-084700	Cur - Property Taxes	N
		191.00		1 Transactions		
13-943-000-0000-2001						
999999000 Rich/Robert Jr						
999999000 Rich/Steven		127.00	Per 2 prop tax overpay	57-1-084600	Cur - Property Taxes	N
		127.00		1 Transactions		
13-943-000-0000-2001						
999999000 Rich/Steven						
999999000 Ronhovde/John		455.00	Per 2 prop tax overpay	09-0-002305	Cur - Property Taxes	N
		455.00		1 Transactions		
13-943-000-0000-2001						
999999000 Ronhovde/John						
999999000 Ruud/Charles		127.00	Per 2 prop tax overpay	57-1-084500	Cur - Property Taxes	N
		127.00		1 Transactions		
13-943-000-0000-2001						
999999000 Ruud/Charles						
999999000 Sample/Bret		14.00	Per 2 prop tax overpay	14-0-003400	Cur - Property Taxes	N
		14.00		1 Transactions		
13-943-000-0000-2001						
999999000 Sample/Bret						
999999000 Schoenecker/Carla		110.00	Per 2 prop tax overpay	24-0-004408	Cur - Property Taxes	N
		110.00		1 Transactions		
13-943-000-0000-2001						
999999000 Schoenecker/Carla						
14615 Service Link LLC		35.96	Per 2 prop tax overpay	32-1-078301	Cur - Property Taxes	N
		35.96		1 Transactions		
13-943-000-0000-2001						
14615 Service Link LLC						
999999000 Smith/Darlene		191.00	Per 2 prop tax overpay	57-1-084000	Cur - Property Taxes	N
13-943-000-0000-2001						

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
9/30/20 2:22PM  
13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
999999000	Smith/Darlene		191.00		1 Transactions		
999999000	Spaulding/Laura 13- 943- 000- 0000- 2001		127.00	Per 2 prop tax overpay	57- 1- 084200	Cur - Property Taxes	N
999999000	Spaulding/Laura		127.00		1 Transactions		
999999000	Title Smart Inc 13- 943- 000- 0000- 2001		14.00	Per 2 prop tax overpay	15- 0- 025900	Cur - Property Taxes	N
999999000	Title Smart Inc		14.00		1 Transactions		
999999000	Trotter/Emily 13- 943- 000- 0000- 2001		12.00	Per 2 prop tax overpay	07- 0- 052200	Cur - Property Taxes	N
999999000	Trotter/Emily		12.00		1 Transactions		
999999000	Wallace/Amy 13- 943- 000- 0000- 2001		22.62	Per 2 prop tax overpay	12- 1- 077600	Cur - Property Taxes	N
999999000	Wallace/Amy		22.62		1 Transactions		
999999000	Welty/Myron 13- 943- 000- 0000- 2001		446.00	Per 2 prop tax overpay	07- 0- 066909	Cur - Property Taxes	N
999999000	Welty/Myron		446.00		1 Transactions		
999999000	Whitbeck/Christopher 13- 943- 000- 0000- 2001		22.19	Per 2 prop tax overpay	27- 0- 037802	Cur - Property Taxes	N
999999000	Whitbeck/Christopher		22.19		1 Transactions		
999999000	Yarbrough/Terry 13- 943- 000- 0000- 2001		18.00	Per 2 prop tax overpay	29- 1- 214200	Cur - Property Taxes	N
999999000	Yarbrough/Terry		18.00		1 Transactions		
943	DEPT Total:		6,262.92	Taxes And Penalties	36 Vendors	38 Transactions	
13	Fund Total:		6,262.92	Taxes & Penalties		38 Transactions	
	Final Total:		6,262.92	36 Vendors	38 Transactions		

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	13	6,262.92	Taxes & Penalties
<b>All Funds</b>		<b>6,262.92</b>	<b>Total</b>

Approved by, .....

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WLC1  
10/1/20 9:13AM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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*CARES Business Grants*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 9:13AM  
22 Coronavirus Relief Fund

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099
0	DEPT					Undesignated					
1702	40 Club Banquet & Event Center	22-000-000-0000-6808			5,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N
1702	40 Club Banquet & Event Center				5,000.00		1 Transactions				
90360	40 Club Inc- Hotel	22-000-000-0000-6808			5,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N
90360	40 Club Inc- Hotel				5,000.00		1 Transactions				
10918	40 Club Restaurant & Bar	22-000-000-0000-6808			10,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N
10918	40 Club Restaurant & Bar				10,000.00		1 Transactions				
121	Aitkin Lanes	22-000-000-0000-6808			10,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N
121	Aitkin Lanes				10,000.00		1 Transactions				
12739	Big Sandy Golf Inc	22-000-000-0000-6808			10,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N
12739	Big Sandy Golf Inc				10,000.00		1 Transactions				
15295	Block North Brew Pub	22-000-000-0000-6808			10,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N
15295	Block North Brew Pub				10,000.00		1 Transactions				
9421	Coombs Cuts	22-000-000-0000-6808			4,060.00	CARES Act Business Grant				CARES- Business/Economic Develop	( Y
9421	Coombs Cuts				4,060.00		1 Transactions				
9453	Corner Club, LLC	22-000-000-0000-6808			10,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( Y
9453	Corner Club, LLC				10,000.00		1 Transactions				
9407	Cornerstone Custom Homes, LLC	22-000-000-0000-6808			6,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( Y
9407	Cornerstone Custom Homes, LLC				6,000.00		1 Transactions				
90535	Country Meadows Inn & Suites	22-000-000-0000-6808			10,000.00	CARES Act Business Grant				CARES- Business/Economic Develop	( N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 9:13AM  
22 Coronavirus Relief Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>1099</u>
<u>90535 Country Meadows Inn &amp; Suites</u>			<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		10,000.00	1 Transactions	
9436 Denny's Detailing				
22- 000- 000- 0000- 6808		6,690.00	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9436 Denny's Detailing		6,690.00	1 Transactions	
1589 Eyecare Center Of Aitkin				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
1589 Eyecare Center Of Aitkin		10,000.00	1 Transactions	
15153 Forester pontoons				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
15153 Forester pontoons		10,000.00	1 Transactions	
6080 Gramma's Pantry				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
6080 Gramma's Pantry		10,000.00	1 Transactions	
9420 Hair by Clair LLC				
22- 000- 000- 0000- 6808		1,797.80	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9420 Hair by Clair LLC		1,797.80	1 Transactions	
9427 Harry's Midtown Liquor LLC				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9427 Harry's Midtown Liquor LLC		10,000.00	1 Transactions	
9454 Hazelwood Corporation				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9454 Hazelwood Corporation		10,000.00	1 Transactions	
9414 Hill Lake Cafe				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9414 Hill Lake Cafe		10,000.00	1 Transactions	
2171 Hillcrest Resort McGregor LLC				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
2171 Hillcrest Resort McGregor LLC		10,000.00	1 Transactions	
9426 Knuckleheads LLC				

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9426 Knuckleheads LLC		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9406 Lake Area Home Investments, LLC		7,500.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9406 Lake Area Home Investments, LLC		7,500.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9408 Larson's Barn		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9408 Larson's Barn		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9413 Lemco LLC		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9413 Lemco LLC		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9439 Log Home Wood Fire Pizza, LLC		7,084.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9439 Log Home Wood Fire Pizza, LLC		7,084.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9434 Lorries Hair Studio		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9434 Lorries Hair Studio		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9423 McGregor Lanes		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9423 McGregor Lanes		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
5892 McGregor Printing & Graphics, Inc		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( N
			1 Transactions		
5892 McGregor Printing & Graphics, Inc		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( N
			1 Transactions		
9425 Memories and Milestones, LLC		2,452.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9425 Memories and Milestones, LLC		2,452.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9448 MN Fitness Revolution, LLC		2,100.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		
9448 MN Fitness Revolution, LLC		2,100.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
			1 Transactions		

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 9:13AM  
22 Coronavirus Relief Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9445 <b>Modern Beauty</b> 22- 000- 000- 0000- 6808		4,188.48	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9445 <b>Modern Beauty</b>		4,188.48	1 Transactions		
9435 <b>NatureScape Ventures, Inc</b> 22- 000- 000- 0000- 6808		6,927.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9435 <b>NatureScape Ventures, Inc</b>		6,927.00	1 Transactions		
9455 <b>Northern Ridge Lawn &amp; Landscape</b> 22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9455 <b>Northern Ridge Lawn &amp; Landscape</b>		10,000.00	1 Transactions		
9450 <b>One Stop Mini Mart</b> 22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9450 <b>One Stop Mini Mart</b>		10,000.00	1 Transactions		
9444 <b>Precision Cabinetry</b> 22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9444 <b>Precision Cabinetry</b>		10,000.00	1 Transactions		
9446 <b>Righteous Oaks Farm, LLC</b> 22- 000- 000- 0000- 6808		2,863.75	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9446 <b>Righteous Oaks Farm, LLC</b>		2,863.75	1 Transactions		
9418 <b>Ripple River Motel &amp; RV Park</b> 22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9418 <b>Ripple River Motel &amp; RV Park</b>		10,000.00	1 Transactions		
9217 <b>RIVER'S EDGE ASSISTED LIVING</b> 22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( N
9217 <b>RIVER'S EDGE ASSISTED LIVING</b>		10,000.00	1 Transactions		
4135 <b>Roadside Market</b> 22- 000- 000- 0000- 6808		5,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( N
4135 <b>Roadside Market</b>		5,000.00	1 Transactions		
5589 <b>Roadside Restaurant</b> 22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y



# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 9:13AM  
22 Coronavirus Relief Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>1099</u>
			<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5589 Roadside Restaurant		10,000.00	1 Transactions	
9433 Ruthies Restaurant				
22- 000- 000- 0000- 6808		9,022.88	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9433 Ruthies Restaurant		9,022.88	1 Transactions	
9451 Sarah's Shining Star Daycare				
22- 000- 000- 0000- 6808		5,955.00	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9451 Sarah's Shining Star Daycare		5,955.00	1 Transactions	
9437 Shire in the Woods				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9437 Shire in the Woods		10,000.00	1 Transactions	
9430 Snap Fitness				
22- 000- 000- 0000- 6808		9,692.69	CARES Act Business Grant	CARES- Business/Economic Develop ( Y
9430 Snap Fitness		9,692.69	1 Transactions	
4507 Sorensen Root Thompson Funeral Home				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
4507 Sorensen Root Thompson Funeral Home		10,000.00	1 Transactions	
4711 Sunnys Citgo				
22- 000- 000- 0000- 6808		5,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
4711 Sunnys Citgo		5,000.00	1 Transactions	
12539 Superior Thermowood of Brainerd, Inc.				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
12539 Superior Thermowood of Brainerd, Inc.		10,000.00	1 Transactions	
14555 The Butler Building				
22- 000- 000- 0000- 6808		7,101.79	CARES Act Business Grant	CARES- Business/Economic Develop ( N
14555 The Butler Building		7,101.79	1 Transactions	
1872 The Glen Store & Grill				
22- 000- 000- 0000- 6808		10,000.00	CARES Act Business Grant	CARES- Business/Economic Develop ( N
1872 The Glen Store & Grill		10,000.00	1 Transactions	
9452 The Hills Quadna Golf Course				

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 9:13AM  
22 Coronavirus Relief Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
	22-000-000-0000-6808		8,421.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9452	The Hills Quadna Golf Course		8,421.00		1 Transactions	
9416	The Joint Tavern & Eatery		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9416	The Joint Tavern & Eatery		10,000.00		1 Transactions	
9417	The Red Door Resort		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9417	The Red Door Resort		10,000.00		1 Transactions	
9412	The Rustic Trail		7,500.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9412	The Rustic Trail		7,500.00		1 Transactions	
11608	Thrifty White Pharmacy- McGregor		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( N
11608	Thrifty White Pharmacy- McGregor		10,000.00		1 Transactions	
9409	Trails Inn Quadna Mountain		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9409	Trails Inn Quadna Mountain		10,000.00		1 Transactions	
8671	Village Laundromat & Car Wash, Inc		5,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( N
8671	Village Laundromat & Car Wash, Inc		5,000.00		1 Transactions	
3518	Voyageur Press Of McGregor/The		9,554.72	CARES Act Business Grant		CARES- Business/Economic Develop ( N
3518	Voyageur Press Of McGregor/The		9,554.72		1 Transactions	
9424	Zorbaz of Big Sandy Inc		10,000.00	CARES Act Business Grant		CARES- Business/Economic Develop ( Y
9424	Zorbaz of Big Sandy Inc		10,000.00		1 Transactions	
0	DEPT Total:		473,911.11	Undesignated	57 Vendors	57 Transactions
22	Fund Total:		473,911.11	Coronavirus Relief Fund		57 Transactions

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 9:13AM  
22 Coronavirus Relief Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>Final Total:</b>		473,911.11	57 Vendors	57 Transactions

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
22	473,911.11	Coronavirus Relief Fund
<b>All Funds</b>	<b>473,911.11</b>	<b>Total</b>

Approved by,

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25



# Aitkin County

WLC1  
10/1/20 12:21PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

*R & B Contract Payments  
Assessor's New Vehicle*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
 10/1/20 12:21PM  
 1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
43	DEPT			Assessor		
	170 Aitkin Motor Company					
	01-043-000-0000-6620		16,000.00	2016 Ford Escape	#L9443	Auto, Trailers, Snowmobiles N
	170 Aitkin Motor Company		16,000.00	1 Transactions		
43	DEPT Total:		16,000.00	Assessor	1 Vendors	1 Transactions
1	Fund Total:		16,000.00	General Fund		1 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
10/1/20 12:21PM  
3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
303	DEPT			R&B Highway Maintenance			
9347	NORTHWEST ASPHALT & MAINTENANCI		5,012.16	Partial Payment #2 08/12/2020	20202	Maintenance Supplies	N
	03- 303- 000- 0000- 6521			09/28/2020			
9347	NORTHWEST ASPHALT & MAINTENANCI		5,012.16	1 Transactions			
303	<b>DEPT Total:</b>		5,012.16	<b>R&amp;B Highway Maintenance</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
307	DEPT			R&B Capital Infrastructure			
10295	Knife River Corporation		26,059.55	Partial Payment #13 12/20/2019	20182	Contract Payments	N
	03- 307- 000- 0000- 6262			09/29/2020			
10295	Knife River Corporation		26,059.55	1 Transactions			
9457	Marvin Tretter, Inc		311,247.07	Partial Payment #1 09/04/2020	20205	Contract Payments	N
	03- 307- 000- 0000- 6262			09/27/2020			
9457	Marvin Tretter, Inc		311,247.07	1 Transactions			
8499	R.C. Habeck Excavating, LLC		3,259.45	Partial Payment #3 06/09/2020	20197	Contract Payments	Y
	03- 307- 000- 0000- 6262			09/30/2020			
8499	R.C. Habeck Excavating, LLC		3,259.45	1 Transactions			
307	<b>DEPT Total:</b>		340,566.07	<b>R&amp;B Capital Infrastructure</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
3	<b>Fund Total:</b>		345,578.23	<b>Road &amp; Bridge</b>		<b>4 Transactions</b>	
	<b>Final Total:</b>		361,578.23	<b>5 Vendors</b>	<b>5 Transactions</b>		

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	16,000.00	General Fund
	3	345,578.23	Road & Bridge
<b>All Funds</b>		<b>361,578.23</b>	<b>Total</b>

Approved by, .....

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WLC1  
10/1/20 3:55PM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

*Land Dept. Land Acquisition*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
 10/1/20 3:55PM  
 11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
48	Aitkin Co Abstract Company					
	11- 925- 000- 0000- 6231		Overby/Rohloff Land Purchase	31569	Services, Labor, Contracts	N
48	Aitkin Co Abstract Company		1 Transactions			
925	DEPT Total:		Resource Management	1 Vendors		1 Transactions
11	Fund Total:		Forest Development			1 Transactions
	Final Total:		1 Vendors	1 Transactions		

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	11	167,726.75	Forest Development
<b>All Funds</b>		<b>167,726.75</b>	<b>Total</b>

Approved by, .....

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# Aitkin County



KMR1  
10/6/20 10:12AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 2 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

*Duplicate warrants*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

KMR1  
 10/6/20 10:12AM  
 5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
430 DEPT		Social Services			
9018 Defoe/Jessica R. 05- 430- 710- 3812- 6057		3,102.70	Duplicate W#110575 11/08/2019 11/30/2019	Issued12/10/19 Family Foster Care- Icwa	N
9018 Defoe/Jessica R.		3,102.70	1 Transactions		
13931 RENGO/TIIA 05- 430- 700- 4800- 6330		685.56	Duplicate W#106615/44962 01/13/2017 02/21/2017	Issued03/03/17 Mileage/Parking	N
13931 RENGO/TIIA		685.56	1 Transactions		
430 DEPT Total:		3,788.26	Social Services	2 Vendors	2 Transactions
5 Fund Total:		3,788.26	Health & Human Services		2 Transactions
Final Total:		3,788.26	2 Vendors	2 Transactions	

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	5	3,788.26	Health & Human Services
<b>All Funds</b>		<b>3,788.26</b>	<b>Total</b>

Approved by, .....

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KMR1  
9/23/20 10:58AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

- Print List in Order By: 1
- 1 - Fund (Page Break by Fund)
  - 2 - Department (Totals by Dept)
  - 3 - Vendor Number
  - 4 - Vendor Name

*FSA Claims*  
*PEIP - participant Fees*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
9/23/20 10:58AM  
1 General Fund

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
3 01- 044- 904- 0000- 6231		751.60	Participant Fees- September	15522268	Flex Services, Labor, Etc N
1 01- 044- 904- 0000- 6360		613.35	Dep Care FSA Claims - 2020	39557940	Flex Plan Withdrawals N
2 01- 044- 904- 0000- 6360		174.11	Med FSA Claims - 2020	39557940	Flex Plan Withdrawals N
8410 Bremer Bank		1,539.06	3 Transactions		
<b>1 Fund Total:</b>		1,539.06	<b>General Fund</b>	<b>1 Vendors</b>	<b>3 Transactions</b>
<b>Final Total:</b>		1,539.06	<b>1 Vendors</b>	<b>3 Transactions</b>	



# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,539.06	General Fund
All Funds		1,539.06	Total

Approved by, .....  
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KMR1  
9/17/20 11:36AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Elan paid 9/17/20

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
9/17/20 11:36AM  
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
1	01-044-000-0000-6800		ELAN - Paid 09/17/2020		ELAN - Statement Payment	N
5462	Bremer Bank (Elan ACH)			1 Transactions		
<b>1 Fund Total:</b>			5,870.00	General Fund	1 Vendors	1 Transactions
<b>Final Total:</b>			5,870.00	1 Vendors	1 Transactions	

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	5,870.00	General Fund
<b>All Funds</b>		<b>5,870.00</b>	<b>Total</b>

Approved by, .....

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KMR1  
9/25/20 9:47AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

*Elan Paid 9/17/20 Allocated*

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
9/25/20 9:47AM  
1 General Fund

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)					
40 01-043-000-0000-6208		450.00	Reg. 2020 Fall Conference - Du		Training/Education N
44 01-044-000-0000-6800		5,870.00-	ELAN - Paid 09/17/2020 Allocat		ELAN - Statement Payment N
5 01-044-920-0000-6800		21.02	Covid-19 TracFone Mo Plan		COVID Related Expenditures N
			08/24/2020		
13 01-044-920-0000-6800		116.40	Covid-19 Webcam		COVID Related Expenditures N
			09/03/2020		
15 01-044-920-0000-6800		219.08	Covid-19 County Face Masks		COVID Related Expenditures N
			09/08/2020		
21 01-044-920-0000-6800		95.98	Covid-19 Plantronics Blackwire		COVID Related Expenditures N
			09/09/2020		
28 01-049-000-0000-6402		19.97	USB Ethernet		Computer Supplies & Software N
41 01-090-000-0000-6240		756.00	Lawyer Regs- Winge, Ratz, Schif		Dues & Registration Fee N
35 01-110-000-0000-6422		98.54	LED Work Lights		Janitorial Supplies N
29 01-120-000-0000-6231		47.88	Annual Fee for Archives.com		Services, Labor, Contracts N
26 01-200-000-0000-6409		38.00	Power Cord #223		Deputy Supplies N
43 01-252-252-0000-6405		10.31-	Zoom Tax Credit		Prisoner Welfare N
30 01-052-000-0000-6231		225.00	ApplicantStack Recruit	127248	Services, Labor, Contracts N
			09/01/2020 10/01/2020		
38 01-110-000-0000-6422		149.95	Tool Bag	71646	Janitorial Supplies N
34 01-044-920-0000-6800		15.98	Webex - Monthly	Admin	COVID Related Expenditures N
			09/06/2020 10/06/2020		
42 01-044-920-0000-6800		31.26	Face Masks	P & Z	COVID Related Expenditures N
5462 Bremer Bank (Elan ACH)		3,595.25-	16 Transactions		
<b>1 Fund Total:</b>		<b>3,595.25-</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>16 Transactions</b>

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
9/25/20 9:47AM  
3 Road & Bridge

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462	Bremer Bank (Elan ACH)					
27	03-301-000-0000-6400		32.99	Ethernet Adaptor		Supplies And Materials N
31	03-301-000-0000-6400		180.00	DocuSign	20036571	Supplies And Materials N
32	03-303-000-0000-6590		271.20	Laptop Mount	99619223	Repair & Maintenance Supplies N
5462	Bremer Bank (Elan ACH)		484.19	3 Transactions		
<b>3 Fund Total:</b>			<b>484.19</b>	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>3 Transactions</b>

# Aitkin County



KMR1  
9/25/20 9:47AM  
5 Health & Human Services

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Page 4

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
6	5462 Bremer Bank (Elan ACH) 05-400-430-0408-6406		524.34 MCH Grant - Books/Water Bottle 08/26/2020		PH Program Related Supplies	N
14	05-400-440-0410-6239		3.20 Availity - Aug '20 08/31/2020		Software Fees/License Fees	N
8	05-400-440-0410-6405		1.07 Agency - File labels 09/01/2020		Office Supplies	N
14	05-420-600-4800-6239		6.60 Availity - Aug '20 08/31/2020		Software Fees/License Fees	N
8	05-420-600-4800-6405		2.20 Agency - File labels 09/01/2020		Office Supplies	N
9	05-420-600-4800-6405		22.61 IM - Planner (JA) 09/02/2020		Office Supplies	N
12	05-420-600-4800-6405		25.14 IM - Planner (DL) 09/02/2020		Office Supplies	N
22	05-420-600-4800-6405		21.73 IM - Planner (NL) 09/09/2020		Office Supplies	N
19	05-420-640-4800-6405		67.50 CS - 2020 Code Book 09/09/2020		Office Supplies	N
11	05-420-640-4800-6450		60.16 CS - Cell phone Otterbox Case 09/02/2020		Small Equipment: Telephones,Chair	N
14	05-430-700-4800-6239		10.20 Availity - Aug '20 08/31/2020		Software Fees/License Fees	N
25	05-430-700-4800-6402		24.99 Backlit Keyboard (TJ) 08/30/2020		Computer/Technology Supplies	N
8	05-430-700-4800-6405		3.41 Agency - File labels 09/01/2020		Office Supplies	N
10	05-430-700-4800-6405		38.00 SS- Planner (JH) 09/01/2020		Office Supplies	N
18	05-430-700-4800-6405		17.59 SS- Planner (AC) 09/09/2020		Office Supplies	N
23	05-430-700-4800-6405		10.74 SS - Planner (MH) 09/10/2020		Office Supplies	N
20	05-430-700-4800-6810		597.42 MH Flex - Charging Table 09/08/2020		Mh Init - Flex	N
4	05-430-700-4800-6810		100.00 MH Flex - Gift Cards 08/28/2020	63572458	Mh Init - Flex	N
1	05-430-700-4800-6810		100.00 MH Flex - Gift Cards 08/28/2020	63576454	Mh Init - Flex	N



# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
9/25/20 9:47AM  
5 Health & Human Services

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
3 05-430-700-4800-6810		MH Flex - Gift Cards 08/28/2020	63584458	Mh Init - Flex	N
2 05-430-700-4800-6810		MH Flex - Gift Cards 08/28/2020	63584465	Mh Init - Flex	N
7 05-430-700-4800-6405		Foot Rest (TJ) 09/01/2020	ERGO	Office Supplies	N
16 05-400-000-0000-6801		Covid- 19 Diapers/Wipes 09/09/2020	Essentials	Disaster Services - Expenditure	N
17 05-400-000-0000-6801		Covid- 19 Groceries 09/09/2020	Essentials	Disaster Services - Expenditure	N
24 05-400-000-0000-6801		Covid- 19 Toiletries 09/09/2020	Essentials	Disaster Services - Expenditure	N
5462 Bremer Bank (Elan ACH)		25 Transactions			
<b>5 Fund Total:</b>		<b>2,304.88</b>		<b>Health &amp; Human Services</b>	<b>1 Vendors 25 Transactions</b>

# Aitkin County



KMR1  
9/25/20 9:47AM  
14 Capital Project

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>		<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5462	Bremer Bank (Elan ACH)						
39	14- 949- 000- 0000- 6630		133.64	Cleaning Supplies - Gov't Cente		Miscellaneous- Capital Expense	N
36	14- 949- 000- 0000- 6630		464.58	Garbage Cans - C/H Project	55416	Miscellaneous- Capital Expense	N
37	14- 949- 000- 0000- 6630		177.97	Bissell Spot Cleaner & Soap	88608	Miscellaneous- Capital Expense	N
5462	Bremer Bank (Elan ACH)		776.19	3 Transactions			
<b>14 Fund Total:</b>			<b>776.19</b>	<b>Capital Project</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	

# Aitkin County



KMR1  
 9/25/20 9:47AM  
 19 Long Lake Conservation C

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIOI

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
5462 Bremer Bank (Elan ACH)					
33 19- 521- 000- 0000- 6230		29.99	Adobe Creative Cloud - Monthly	Printing, Publ & Adv Promotion	N
5462 Bremer Bank (Elan ACH)		29.99	1 Transactions		
<b>19 Fund Total:</b>		29.99	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>		0.00	<b>5 Vendors</b>	<b>48 Transactions</b>	

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTION

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-3,595.25	General Fund
3	484.19	Road & Bridge
5	2,304.88	Health & Human Services
14	776.19	Capital Project
19	29.99	Long Lake Conservation Center
<b>All Funds</b>	<b>0.00</b>	<b>Total</b>

Approved by, .....

.....

.....

WLC1  
9/30/20 11:34AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*FSA Claims*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIO**

WLC1  
 9/30/20 11:34AM  
 1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
1 01-044-904-0000-6360		96.50	2020 Med FSA Claims	39565316	Flex Plan Withdrawals N
8410 Bremer Bank		96.50	1 Transactions		
<b>1 Fund Total:</b>		96.50	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>		96.50	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	96.50	General Fund
	<b>All Funds</b>	<b>96.50</b>	<b>Total</b>

Approved by, .....

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KMR1  
10/5/20 10:00AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*Camping Refunds*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



# Aitkin County



KMR1  
10/5/20 10:00AM  
21 Parks

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
1 21-520-000-0000-5510		20.00	Camping Refund - 09/30/2020	#3431 Albers	Co. Parks Campground Fees N
8410 Bremer Bank		20.00	1 Transactions		
<b>21 Fund Total:</b>		20.00	<b>Parks</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>		20.00	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	21	20.00	Parks
	<b>All Funds</b>	20.00	<b>Total</b>

Approved by, .....  
.....  
.....

KMR1  
10/5/20 10:02AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*Elan paid 10/1/20*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO]

KMR1  
10/5/20 10:02AM  
1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1	5462 Bremer Bank (Elan ACH) 01-044-000-0000-6800		8,385.28	ELAN - Paid 10/01/2020		ELAN - Statement Payment	N
	5462 Bremer Bank (Elan ACH)		8,385.28	1 Transactions			
<b>1 Fund Total:</b>			8,385.28	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			8,385.28	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTION

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	8,385.28	General Fund
<b>All Funds</b>		<b>8,385.28</b>	<b>Total</b>

Approved by, .....

.....

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KMR1  
10/7/20 10:12AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*LLCC Credit Card Fees*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
10/7/20 10:12AM  
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
1 19- 522- 000- 0000- 6217		54.85	Credit Card- Acct & Svc Fees		Credit Card Fees N
8410 Bremer Bank		54.85	1 Transactions		
<b>19 Fund Total:</b>		<b>54.85</b>	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>		<b>54.85</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	54.85	Long Lake Conservation Center
All Funds	54.85	Total

Approved by, .....  
.....  
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KMR1  
10/7/20 10:15AM

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTION

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*FSA Claims*  
*Special Fuel License*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



KMR1  
10/7/20 10:15AM  
1 General Fund

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	<b>8410 Bremer Bank</b>					
1	01-044-904-0000-6360		463.29	Dep Care FSA Claims 2020	39572507	Flex Plan Withdrawals N
2	01-044-904-0000-6360		228.32	Med FSA Claims 2020	39572507	Flex Plan Withdrawals N
	<b>8410 Bremer Bank</b>		<b>691.61</b>	2 Transactions		
<b>1 Fund Total:</b>			<b>691.61</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>2 Transactions</b>

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1  
10/7/20 10:15AM  
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8410 Bremer Bank					
3 03-303-000-0000-6513		25.00	Special Fuel License	L0842046496	Motor Fuel & Lubricants N
8410 Bremer Bank		25.00	1 Transactions		
<b>3 Fund Total:</b>		25.00	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>		716.61	<b>2 Vendors</b>	<b>3 Transactions</b>	

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	691.61	General Fund
	3	25.00	Road & Bridge
<b>All Funds</b>		<b>716.61</b>	<b>Total</b>

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

20  
Agenda Item #

**Requested Meeting Date:** October 13, 2020

**Title of Item:** Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Julie Hughes	<b>Department:</b> Treasurer
--------------------------------------	---------------------------------

<b>Presenter (Name and Title):</b> N/A	<b>Estimated Time Needed:</b> N/A
---	--------------------------------------

**Summary of Issue:**

Approve Affidavit for Duplicate of Lost Municipal Order or Warrant:  
MN Child Support Payment Center, Payroll Warrant number 16592 dated January 17, 2020, in the amount of \$ 1102.42

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Approve Affidavit for Duplicate of Lost Municipal Order or Warrant:  
MN Child Support Payment Center, Payroll Warrant number 16592 dated January 17, 2020, in the amount of \$ 1102.42

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)  
) ss. MN CHILD SUPPORT PAYMENT CTR  
)

being duly sworn, on oath says; that (s)he is the owner of a certain payroll warrant,

dated the 17th day of January, 2020, numbered 16592,

issued by Aitkin County to MN CHILD SUPPORT PAYMENT CTR

in the sum of \$ 1102.42 has been Lost in the manner  
("Lost" or "Destroyed")

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said \_\_\_\_\_

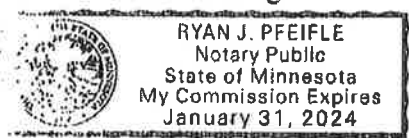
X Jack J. J

Subscribed and sworn to before me this 15th day of September, 2020

Ryan Pfeifle

Notary Public Hennepin County, Minnesota

My Commission Expires January 31, 2024



STATE OF MINNESOTA,

County of Aitkin

\_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT FOR DUPLICATE  
OF LOST OR DESTROYED  
ORDER OR WARRANT:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Made and filed by \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
\_\_\_\_\_



# Board of County Commissioners Agenda Request

2v  
Agenda Item #

**Requested Meeting Date:** October 18, 2020

**Title of Item:** Donation to Veteran Services - Dale E Wayrynen American Legion

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Penny Harms	<b>Department:</b> Veteran Services Office
-------------------------------------	---

<b>Presenter (Name and Title):</b> N/A	<b>Estimated Time Needed:</b> N/A
---	--------------------------------------

**Summary of Issue:**

Aitkin County Veteran Services received a donations totalling \$500.00 from the Dale E Wayrynen American Legion Auxiliary, McGregor, MN.

This money is to be used to assist veterans in Aitkin County.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Accept donation.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*







# Board of County Commissioners Agenda Request



**Requested Meeting Date:** October 13, 2020

**Title of Item:** Approve Energy Easement

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Rich Courtemanche	<b>Department:</b> Land
---	----------------------------

<b>Presenter (Name and Title):</b> Rich Courtemanche - Land Commissioner	<b>Estimated Time Needed:</b> n/a
---	--------------------------------------

**Summary of Issue:**

On December 11, 2018 and March 24, 2020, the Aitkin County Board of Commissioners granted easements, temporary work spaces, and temporary road accesses (20181211-081) to Enbridge Energy, Limited Partnership, with an office located at 11 East Superior Street; Suite 125, Duluth, MN 55802 (Enbridge) across the Aitkin County managed lands.

Enbridge requests an additional 0.120 acres of temporary work space in Section 26, Township, 51N, Range 24W (SESE; PIN 33-0-041400),

Enbridge will be charged Temporary Work Space costs of \$2,000.00, as appraised by the County Land Commissioner and the minimal fee set by Enbridge.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Adopt Resolution  
County Board Chair / County Administrator Sign Temporary Work Space Agreements

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*  
 \$2,000 fee from Enbridge to be deposited in FTS (10-923) account.

By Commissioner: xxxx

20201013-xxx

**Enbridge Energy Pipeline Easement**

**WHEREAS**, On December 11, 2018, the Aitkin County Board of Commissioners granted a utility easement, temporary work space, and temporary road access (20181211-081) to Enbridge Energy, Limited Partnership, with an office at 11 East Superior Street; Suite 125, Duluth, MN 55802 (Enbridge) for a right-of-way easement to survey, locate, construct, install, operate, maintain (including cathodic protection systems), clear, inspect (including aerial patrol and subsurface digging), reclaim, remove, protect, idle in place, repair, replace, relocate, change the size of and reconstruct a single pipeline, together with any associated valves, fittings, location markers and signs, communication systems and lines, utility lines, safety and protective apparatus, and all other equipment and appurtenances, whether above or below grade across the Aitkin County managed lands,

**WHEREAS**, Enbridge requests an additional 0.12 acres of temporary work space in Section 26, Township, 51N, Range 24W (SESE; PIN 33-0-041400),

**WHEREAS**, said applicant will be charged Additional Temporary Work Space costs of \$1,000.00, as appraised by the County Land Commissioner,

**WHEREAS**, said applicant has an Enbridge Additional Temporary Workspace Payment of \$1,000,

**WHEREAS**, said applicant will thus pay Aitkin County a total of \$2,000.

**WHEREAS**, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement,

**WHEREAS**, the Aitkin County Board of Commissioners resolved its support for Enbridge's proposed Line 3 Replacement Project, their preferred route, and their plan for deactivating the existing Line 3 (20170926-073),

**WHEREAS**, the Aitkin County Board of Commissioners recognized Enbridge for its longstanding performance and continual efforts to protect the environment, wildlife and habitats, as well as the people who live in the communities in which it operates (20170926-073),

**NOW THEREFORE, BE IT RESOLVED**, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Enbridge Energy, Limited Partnership, with an office located at 11 East Superior Street; Suite 125, Duluth, MN 55802, an easement to use said described land, if consistent with the law, as in the special conditions set forth herein,

**BE IT FURTHER RESOLVED**, that said easement be granted, subject to the following terms, and conditions:

1. The utility infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc, and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of October, 2020 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13<sup>th</sup> day of October, 2020

---

Jessica Seibert  
County Administrator

## ADDITIONAL TEMPORARY WORKSPACE AGREEMENT

**Tract No.: MN-AI-073.001**

The undersigned **Aitkin County, a political subdivision of the State of Minnesota**, (hereinafter called "Lessor"), whether one or more, for and in consideration of **One Thousand and no/100<sup>th</sup> Dollars (\$1,000.00)** and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby lease to Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 11 East Superior Street, Suite 125, Duluth, Minnesota 55802, including its affiliates, subsidiaries, successors and assigns (hereinafter called "Lessee") for use by Lessee, its agents, contractors, subcontractors and invitees, a portion of Lessor's land for Temporary Work Space (hereinafter called "TWS") and Additional Temporary Work Space (hereinafter called "ATWS") in the locations shown on the attached Exhibit "A" and as depicted on the attached Exhibit B, to this TWS Agreement.

Lessee, its agents, employees, contractors, subcontractors and invitees will be entitled to the exclusive use and possession of the TWS and ATWS during the construction (including cleanup, restoration and monitoring) of a pipeline and associated facilities within Lessee's pipeline right-of-way and easement (hereinafter called "Project"). Use and possession of the TWS and ATWS shall commence immediately upon execution of this Agreement and the use of the TWS and ATWS shall terminate when restoration is complete, excepting Lessee's right to continue to monitor and maintain the TWS and ATWS pursuant to environmental rules and regulations.

Lessee shall also have the right to discharge water from excavations and other work areas onto the land described in Exhibit A. Water discharges will be performed in conformance with applicable governmental laws and regulations and in a manner intended to minimize adverse impacts on the land, crops and improvements on the land. To the extent reasonably possible, without impacting the cost and timing of Lessee's work, Lessee shall coordinate with Lessor regarding the locations of the discharge sites and locations of discharge filter devices.

Consideration made and acknowledged hereunder includes compensation for timber, if any that Lessee may remove from the TWS and ATWS and no additional payments or other consideration shall be paid by Lessee to Lessor for such removal. Unless otherwise agreed in writing, any such timber removed shall become property of Lessee.

Lessee agrees to remove all construction materials and debris from the TWS and ATWS and restore to grade said TWS and ATWS, and further agrees to compensate Lessor for the reasonable costs to repair any damage to any improvements on the TWS or ATWS (other than for removed timber) caused by Lessee, its agents, employees, contractors, subcontractors and invitees during the use of said TWS and ATWS that are not repaired by Lessee to substantially the pre-construction condition.

Lessee agrees to indemnify and hold Lessor harmless from any and all losses of or damages to property or injuries to or death of any person to the extent resulting from Lessee's negligence or intentional misconduct in connection with any activity on the TWS or ATWS.

This Agreement shall be freely assignable by Lessee. Upon sale of any portion of the TWS or ATWS, Lessor shall fully disclose to the buyer the existence of this Agreement. This Agreement shall be binding on and inure to the benefit of the parties and their successors and assigns.

This Agreement may be executed in multiple counterparts with the same effect as though each party had executed the same instrument and is binding upon each party who executes it. Each person signing on behalf of Lessor warrants that Lessor is the fee simple owner of the land described in Exhibit A and the signatory is duly authorized to sign and deliver this Agreement.

[signatures and acknowledgments follow]







## **EXHIBIT "A" to TWS Agreement**

This Exhibit A is attached to and made a part of this Temporary Workspace Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

### **LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):**

**SE¼ of SE¼, Section 26, Township 51, Range 24, Aitkin County, Minnesota.**

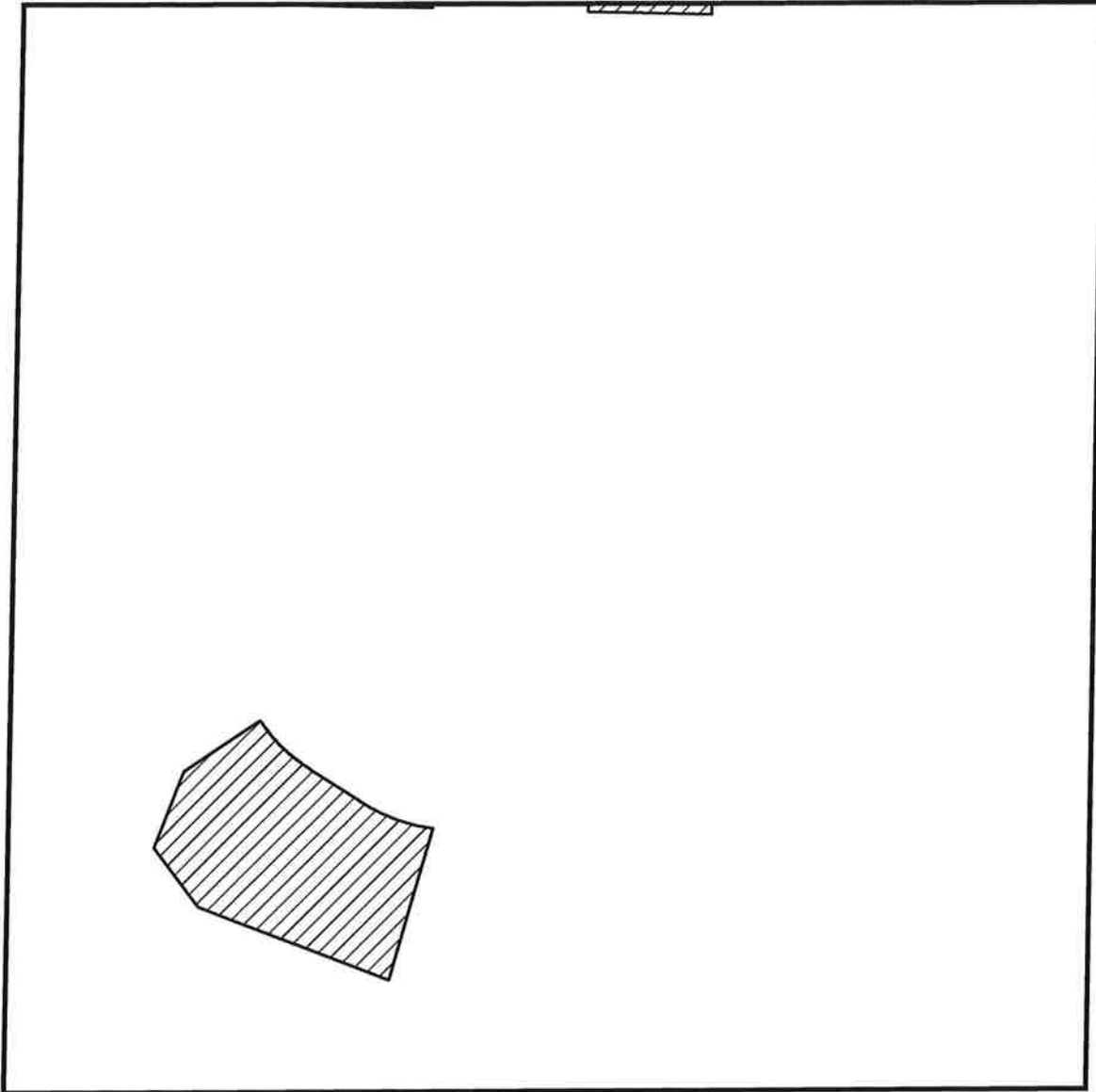
Parcel Identification Number (P.I.N.): **33-0-041400**  
Tract No. **MN-AI-073.001**

### **TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)**

As depicted on Exhibit B.

# EXHIBIT B

SE 1/4 OF THE SE 1/4 OF  
SECTION 26, T51N, R24W IN  
AITKIN COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

**ENBRIDGE ENERGY, LIMITED PARTNERSHIP**

Summary of Layout:

- Temp. Workspace: 0.00 AC. 10 SQ.FT.
- Addt'l.Temp. Workspace: 1.44 AC. 62,655 SQ.FT.

PREPARED BY: TSW

Date: 9/16/2020

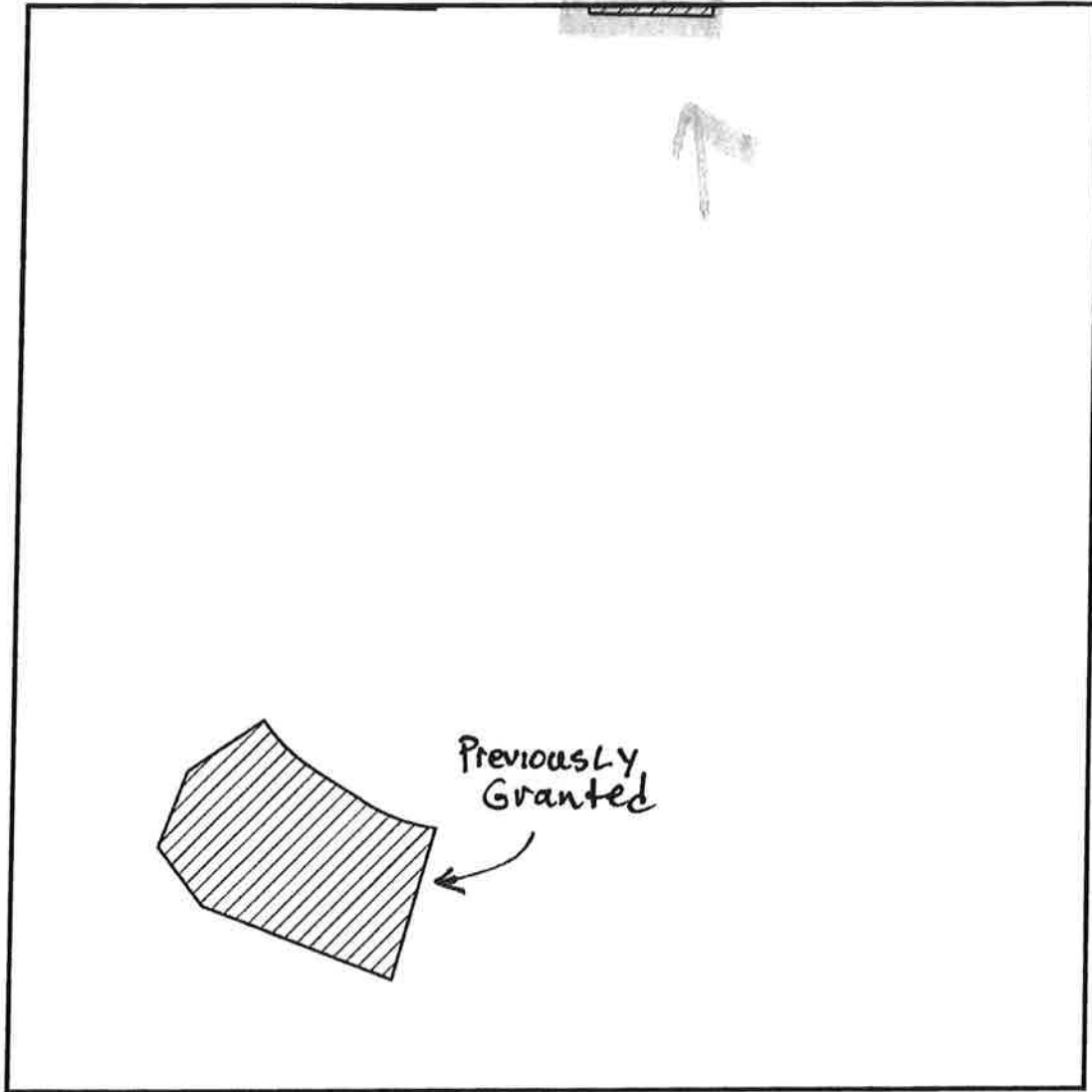
Tract Number

MN-AI-073.001



# EXHIBIT B

SE 1/4 OF THE SE 1/4 OF  
SECTION 26, T51N, R24W IN  
AITKIN COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

**ENBRIDGE ENERGY, LIMITED PARTNERSHIP**

Summary of Layout:

Temp. Workspace: 0.00 AC. 10 SQ.FT.

Add'l.Temp. Workspace: 1.44 AC. 62,655 SQ.FT.

PREPARED BY: TSW

Date: 9/16/2020

Tract Number

MN-AI-073.001



Tract No: MN-AI-073.001

Check No:

Date:

ROW Agent:

### Additional Temporary Workspace Receipt

The undersigned acknowledges receipt of **\$2,000.00** paid by Enbridge Energy, Limited Partnership and its affiliates (hereinafter referred to as "Enbridge"). This amount represents payment in full for Enbridge's exercise of existing easement rights to maintain/construct a pipeline/s, including the use of temporary workspace (TWS) or additional temporary workspace (ATWS) along the existing right-of-way. Furthermore, the undersigned landowner(s) hereby declares and warrants ownership in fee simple or has an interest in all or a portion of the easement and temporary workspace along the existing right-of-way, and is entitled to receive the payment hereby acknowledged and to also receive subsequent damage payments, if any.

Upon sale of premises the Landowner(s) shall fully disclose to buyer the existence of this TWS or ATWS.

<b>Additional ATWS Re-Sign Payment:</b>	=		<b>\$1,000.00</b>
<b>Additional ATWS:</b> (Acreage Calculation: 5,166 ÷ 43,560) x \$2,000.00 (per acre) x 50% (minimum \$1,000.00)	=		<b>\$1,000.00</b>
<b>TOTAL COMPENSATION PAID</b>	=		<b>\$2,000.00</b>

Landowner: **Aitkin County Administered Land**

Signature: \_\_\_\_\_

Print Name: **Jessica Seibert, County Administrator**

Address: 307 2<sup>nd</sup> Street NW, Room 310

Aitkin, MN 56431

Telephone: (218) 927-7276



# Board of County Commissioners Agenda Request

2x  
 Agenda Item #

**Requested Meeting Date:** 10-13-20

**Title of Item:** Final Contract Payment - Contract No. 20192

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> NA	<b>Estimated Time Needed:</b> NA - consent agenda
--	--

**Summary of Issue:**  
 Authorization by the following resolution is requested to make final payment to Lot Pros Inc., Fergus Falls, MN in the amount of \$1,208.68 for this contract, which included crack sealing of approximately 29 miles of the following bituminous surfaced county highways: County Highway 1, CH 10, CH 15, and CH 28.

The final contract amount of \$120,867.52 is approximately 24% higher than the bid amount of \$97,160. The increased cost was due to adding approximately 7 miles to the original contract on CH 12 and CH 85 because the contract bid price was 45% below the estimated cost of the project and there were additional crack sealing needs on these roads..

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Adopt resolution.

**Financial Impact:**

Is there a cost associated with this request?     Yes     No

What is the total cost, with tax and shipping? \$ 1,208.68

Is this budgeted?     Yes     No    *Please Explain:*



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 13, 2020

By Commissioner: xxxx

20201013-xxx

**Final Contract Payment – Contract No. 20192**

**WHEREAS**, Contract No. 20192 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Lot Pros Inc. in the amount of \$1,208.68.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of October, 2020 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13<sup>th</sup> day of October, 2020

\_\_\_\_\_  
Jessica Seibert  
County Administrator



Aitkin  
County

# Board of County Commissioners Agenda Request

24  
Agenda Item #

**Requested Meeting Date:** 10/13/2020

**Title of Item:** Sentence to Serve Donation - Wealthwood Rod & Gun Club

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Sheriff Dan Guida	<b>Department:</b> Sheriff's Office
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<b>Presenter (Name and Title):</b> Sheriff Dan Guida	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

The Wealthwood Rod & Gun Club has made a generous donation of \$100.00 to our Sentence to Service program.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Recommend accepting donation

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 13, 2020

By Commissioner: xxxx

20201013-xxx

**Sentence to Serve Donation – Wealthwood Rod & Gun Club**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Wealthwood Rod & Gun Club \$100.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Wealthwood Rod & Gun Club Sentence to Service

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of October, 2020 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13<sup>th</sup> day of October, 2020

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

22  
Agenda Item #

**Requested Meeting Date:** October 13, 2020

**Title of Item:** NRAC Support for LLCC

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input checked="" type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

<b>Submitted by:</b> Rich Courtemanche	<b>Department:</b> Land
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<b>Presenter (Name and Title):</b> Rich Courtemanche - Land Commissioner	<b>Estimated Time Needed:</b> n/a
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**Summary of Issue:**

At the regular meeting of the Natural Resources Advisory Committee (NRAC) on September 14, 2020, the NRAC expressed its commitment and support for Long Lake Conservation Center. A letter of support is attached asking for the Aitkin County Board of Commissioners to continue supporting Long Lake Conservation Center in an effort to reopen the facility.

Attached letter signed by Robert Lake (chair of the NRAC).

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Information only

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

# Natural Resources Advisory Committee

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502 Minnesota Ave N  
Aitkin, MN 56431

218-927-7364  
aafd@co.aitkin.mn.us

September 21, 2020

Aitkin County Board of Commissioners,

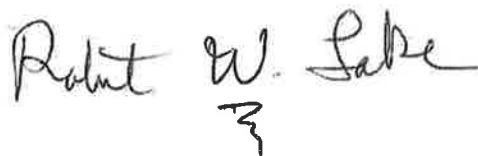
The Natural Resources Advisory Committee (NRAC) would like to express its commitment and support for Long Lake Conservation Center. Hearing of the doors closing until sometime in 2021 was heartbreaking to say the least. We understand the current situation with limited travel and gathering due to the COVID – 19 virus however, we urge you to continue supporting LLCC and to reopen the facilities as soon as it's safely possible.

LLCC is truly a gem that has educated thousands of school kids on the wise-use of our natural resources. The facilities are top notch and support countless other groups for gatherings, workshops, etc. Losing LLCC would be an irreversible tragedy to Aitkin County and school kids across the state.

If there is anything the NRAC can do to promote and further support LLCC, please do not hesitate to ask!

Sincerely,

Robert Lake  
NRAC Chair



Robert W. Lake



# Board of County Commissioners Agenda Request

3A  
Agenda Item #

**Requested Meeting Date:** October 13, 2020

**Title of Item:** 2019 Audit Review - by CliftonLarsonAllen LLP

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Kathleen Ryan, CFO	<b>Department:</b> Auditor
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<b>Presenter (Name and Title):</b> Kristen Houle and Doug Host from CLA	<b>Estimated Time Needed:</b> 30 Minutes
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**Summary of Issue:**  
Kristen and Doug will present the completed 2019 Audit of Aitkin County's financial statements.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

4A  
Agenda Item #

**Requested Meeting Date:** 10-13-20

**Title of Item:** Trunk Highway Detour Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer	<b>Estimated Time Needed:</b> 15 minutes
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**Summary of Issue:**  
Three separate trunk highway detours utilizing Aitkin County highways have been proposed recently by MnDOT representatives for state highway projects in 2021. Although formal detour agreements will be presented in the coming months, this discussion is being scheduled to inform Commissioners of the detours and to gain their preliminary input/concerns.

Proposed detours are as follows:

1. Aitkin CSAH 10 from TH 200 to Itasca County Line for TH 2 resurfacing project east of Grand Rapids- anticipated from May-October 2021
2. Aitkin CSAH 5 from TH 210 to CSAH 3 in Palisade and CSAH 3 from CSAH 5 to TH 65 for TH 210 box culvert replacement project 4 miles west of McGregor- anticipated either during the month of July or September, 2021.
3. Aitkin CSAH 11 from US Hwy 169 to Crow Wing County Line for TH 210 concrete repair/shoulder resurfacing/culvert replacement project from Deerwood to Aitkin - anticipated to begin early July, 2021

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Discussion only, for future action.

**Financial Impact:**  
Is there a cost associated with this request?  Yes  No  
What is the total cost, with tax and shipping? \$  
Is this budgeted?  Yes  No *Please Explain:*

# SP 3104-60 2021 Reclaim and Overlay Project









# Board of County Commissioners Agenda Request



**Requested Meeting Date:** October 13, 2020

**Title of Item:** Proposed revision to the Aitkin County ATV Ordinance

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Ross Wagner		<b>Department:</b> Economic Development & Forest Ind
<b>Presenter (Name and Title):</b> Ross Wagner, Economic Development & Forest Industry Coordinator		<b>Estimated Time Needed:</b> 30 Minutes
<b>Summary of Issue:</b> <p>The Aitkin County ATV Committee met recently to discuss revising the Aitkin County All-Terrain Vehicle Ordinance which regulates the use of All-Terrain Vehicles within the Right of Way of Aitkin County Highways. The last revision to the Ordinance allowed for Class 1 ATV's to operate on the right hand side of all gravel surfaced county highways. The current, proposed revision would allow for the legal use of Class 1 ATV's on the soft shoulder and inside slope of all paved county highways. Soft shoulder means the unpaved area at the side of a road consisting of aggregate or earth material. A Corridor Access Permit procedure would remain as would the general provisions such as a 30mph speed limit and ATV's would need to travel in the same direction as vehicular traffic.</p> <p>The revised ordinance is attached, underlined words are new from the current ordinance and strike through are removed from the current ordinance. The revised ordinance was drafted by John Welle, County Engineer. ATV Committee members are Bill Pratt, Laurie Westerlund, Dan Guida, John Welle, Rich Courtemance, Jim Ratz, Jessica Seibert and myself. The revision was a collaborative effort by the committee.</p> <p>At this point the committee is bringing the revised ordinance as a discussion item only. In addition to discussion on the use of soft shoulders for ATV's the committee discussed if the board would want to hold public or informational meetings or other similar actions.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Make no changes to the ATV Ordinance.		
<b>Recommended Action/Motion:</b> Since the agenda item is discussion only, discussion on the proposed revision to allow ATV's on the "soft shoulder" portion of Aitkin County paved roads and next steps should the Board choose to move forward with the revised ordinance.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, <i>with tax and shipping</i> ? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



# Aitkin County

## All-Terrain Vehicle Ordinance

### Regulating the use of All-Terrain Vehicles within the Right of Way of Aitkin County Highways

#### **Article 1 Statutory Authority**

1. Minnesota Statutes 84.92 – 84.928 regulate the operation of all-terrain vehicles, including the operation of all-terrain vehicles within public road rights of way.
2. Minnesota Statute 84.928 Subdivision 1 generally restricts Class 1 all-terrain vehicles from using the roadway, shoulder, and inside bank or slope of a county state-aid or county highway.
3. Minnesota Statute 84.928 Subdivision 1(k) authorizes a County Board by ordinance to allow the operation of all-terrain vehicles on a public road or street to access businesses and residences and to make trail connections.
4. Minnesota Statute 84.928 Subdivision 1a(h) authorizes a road authority by permit to designate corridor access trails on public road right of way for purposes of accessing established all-terrain vehicle trails.
5. Minnesota Statute 84.928 Subdivision 6(c) authorizes a County Board by ordinance to allow the operation of all-terrain vehicles on the road shoulder and inside bank or slope of the county state-aid or county highway if safe operation in the ditch or outside slope is impossible.

#### **Article 2 Purpose and Intent**

The purpose and intent of this ordinance is as follows:

1. Pursuant to Minnesota Statute 84.928 Subdivision 1(k), to allow the legal use of class 1 all-terrain vehicles on the extreme right hand side of the traffic lanes of specific paved county highways for the purpose of accessing businesses that provide services such as food, fuel, and lodging.
2. Pursuant to Minnesota Statute 84.928 Subdivision 6(c), to allow the legal use of class 1 all-terrain vehicles on the extreme right hand side of all gravel-surfaced county highways for the purpose of enhanced all-terrain vehicle operator safety and to prevent damage to road ditches and slopes.

3. Pursuant to Minnesota Statute 84.928 Subdivision 6(c), to allow the legal use of class 1 all-terrain vehicles on the soft shoulder and inside slope of all paved county highways for the purpose of enhanced all-terrain vehicle operator safety and to prevent damage to road ditches and slopes.

4. Pursuant to Minnesota Statute 84.928 Subdivision 1a(h), to allow for a corridor access permit process to allow the legal use of class 1 all-terrain vehicles on the traffic lanes/shoulders of paved county highways for the purpose of accessing established all-terrain vehicle trails.

### **Article 3 Definitions**

The following definitions apply to this ordinance:

1. **All-Terrain Vehicle Committee** means the committee appointed by the Aitkin County Board of Commissioners.

2. **County** means the County of Aitkin, Minnesota.

3. **County Highways** means county state-aid highways and county roads under the jurisdiction of Aitkin County.

4. **Gravel-surfaced County Highway** means those county highways whose full-width driving surface consists only of loose aggregate material.

5. **Paved County Highways** means those county highways ~~that consist of paved traffic lanes and paved and/or gravel surfaced shoulders.~~ whose driving lane surface consists of bituminous pavement.

6. **Soft Shoulder** means the unpaved area at the side of a road consisting of aggregate or earth material.

### **Article 4 Operation**

1. Class 1 all-terrain vehicles may be operated on the extreme right hand side of the traffic lane on the segments listed in Appendix A for the purpose of accessing businesses that provide services such as food, fuel, and lodging. Operation shall be in compliance with the regulations contained in Article 6 of this Ordinance.

2. Class 1 all-terrain vehicles may be operated on the extreme right hand side of all gravel-surfaced county highways except for any segment of county highway closed to all-terrain vehicle use. Operation shall be in compliance with the regulations contained in Article 6 of this Ordinance.

3. ~~Operation of class 1 all-terrain vehicles on paved county highways shall remain as restricted in Minnesota Statute 84.928 Subdivision 1.~~ Class 1 all-terrain vehicles may be operated on the soft shoulder and inside slope of all paved county highways except for any segment of county highway closed to all-terrain vehicle use. Operation shall be in compliance with the regulations contained in Article 6 of this Ordinance.

4. The Aitkin County All-Terrain Vehicle Committee may close any segment of county highway authorized for all-terrain vehicle use under this article for non-compliance of the regulations listed in Article 6 and/or safety concerns created by the all-terrain vehicle use.

## **Article 5 Corridor Access Permit**

1. A Corridor Access Permit is available under this Ordinance to allow legal all-terrain vehicle operation on the ~~traffic lanes/shoulders of permitted paved county highways.~~ extreme right side of the traffic lanes where the soft shoulder and inside slope of the road are inadequate for safe ATV operation. Corridor Access Permits will only be allowed for the purpose of accessing established all-terrain vehicle trails

2. The applicant for this permit must be the city council and/or township board(s) in which the corridor is located. The permit application form is shown in Appendix B of this Ordinance.

3. Operation on approved corridor access routes shall be in compliance with the regulations contained in Article 6 of this Ordinance.

4. The Aitkin County All-Terrain Vehicle Committee shall make a recommendation to the Aitkin County Board of Commissioners for approval or denial of a permit application request based on factors including, but not limited to, the following: corridor length, vehicle traffic count, shoulder width, road design speed, and trail connectivity.

5. Signage shall be placed by the Aitkin County Highway Department to indicate the location of corridor access permit routes. All costs of signage are to be reimbursed to the Aitkin County Highway Department by the permit applicant.

6. Permits may be revoked by the Aitkin County Board of Commissioners for non-compliance with permit regulations and/or safety concerns created by the all-terrain vehicle use.

7. All existing corridor access permits granted prior to adoption of this Ordinance are hereby revoked effective one year after adoption of this Ordinance.

## **Article 6      General Provisions**

For operation of Class 1 all-terrain vehicles under this Ordinance, the following regulations shall apply:

1.      The maximum speed of operation shall be 30 miles per hour.
2.      Direction of travel shall be in the same direction as vehicular traffic.
3.      Left turns may be made from any part of the road if it is safe to do so under the prevailing conditions.
4.      Operation shall not result in the spinning of tires or displacement of aggregate or soil material
5.      Multiple riders shall be in single-file formation.
6.      Hours of operation shall be limited to ½ hour before sunrise to ½ hour after sunset.
7.      A person 12 years of age but less than 16 years must possess a valid all-terrain safety certificate issued by the commissioner of natural resources and must be accompanied by a person 18 year of age or older who is in possession of a valid driver's license.

## **Article 7      Prohibitions and Enforcement**

1.      It shall be unlawful for any person to violate any of the provisions of this Ordinance, or to fail, resist, or refuse to comply with the provisions of this Ordinance.
2.      It shall be unlawful for the owner of an all-terrain vehicle, or any person, to allow, permit, or require the operation of such vehicle by another in any manner that would be in violation of this Ordinance.
3.      Penalty.
  - a.      Any person found to have violated this Ordinance, is guilty of a misdemeanor, punishable by up to a \$1,000 fine and/or 90 days in jail.
  - b.      Any person who refuses or fails to comply with the Order of the County Sheriff is guilty of a misdemeanor, punishable by up to a \$1,000 fine and/or 90 days in jail.

c. Any person who violates, disobeys, omits, neglects, or refuses to comply with, or resists the enforcement of any provisions of this Ordinance shall be guilty of a misdemeanor, punishable by up to a \$1000 fine and/or 90 days in jail.

4. The Aitkin County Attorney's Office shall have the authority to prosecute any and all violations of this Ordinance.

**Article 8 Interpretation**

In their interpretation and application, the provisions of this Ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the governing body and shall not be deemed a limitation or repeal of any other powers granted by Minnesota Statutes.

**Article 9 Incorporation**

This Ordinance expressly adopts and incorporates the provisions of Minnesota Statutes sections 84.92 to 84.928. When the provisions of this Ordinance impose greater restrictions than those of any other statute, ordinance, rule, or regulation, the provisions of this Ordinance shall be controlling. Where the provisions of any other statute, ordinance, rule, or regulation impose greater restrictions than this Ordinance, the provision of such statute, ordinance, rule, or regulation shall be controlling.

**Article 10 Severability**

If any article, section, clause, provision, or portion of this Ordinance is adjudged unconstitutional, void, unenforceable, or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected hereby.

**Article 11 Effective Date**

This Ordinance shall be effective and enforceable on \_\_\_\_\_, 2020, and shall be published in the official newspaper(s) of Aitkin County as provided by Minnesota Statutes.

Adopted: \_\_\_\_\_, 2020

\_\_\_\_\_  
Bill Pratt, Chairperson  
Aitkin County Board of Commissioners

Attest: \_\_\_\_\_  
Jessica Seibert  
Aitkin County Administrator

## Appendix A

1. County Highway 1 from Trunk Highway 210 to the Mississippi River bridge in Aitkin
2. County Highway 3 from the Soo Line Recreation Trail to 5<sup>th</sup> Avenue the north jct. of County Highway 5 in Palisade
3. County Highway 6 from Trunk Highway 210 to Marquette Avenue W in Tamarack
4. County Highway 7 from the intersection of the Hill City Connector Trail to US Highway 169
5. County Highway 8 from the Soo Line Recreation Trail to Trunk Highway 210 in McGregor
6. County Highway 9 from County Highway 79 to south jct. of Trunk Highway 65 in McGrath
7. County Highway 10 from the Soo Line Recreation Trail to 5<sup>th</sup> Avenue County Highway 3 in Palisade
8. County Highway 15 from County Highway 1 to 416<sup>th</sup> Place in Aitkin
9. County Highway 16 from the Soo Line Recreation Trail to 363<sup>rd</sup> Street in Lawler
10. County Highway 33 from US Highway 169 to Park Avenue in Hill City
11. County Highway 41 from east jct. of Trunk Highway 210 to 1<sup>st</sup> Street SW in Aitkin
12. County Highway 54 from County Highway 1 to 7<sup>th</sup> Avenue NE in Aitkin
13. County Highway 66 from south jct. of US Highway 169 to ~~Water Street~~ Park Avenue NE in Hill City
14. County Highway 70 from the south jct. of Trunk Highway 65 to the north jct. of Trunk Highway 65 in Jacobson
15. County Highway 74 from US Hwy 169 to Robert Street in Hill City
16. County Highway 79 from County Highway 9 to 4<sup>th</sup> Street in McGrath
17. County Highway 82 from Airport Road to east termini of County Highway 82

# Appendix B

## Corridor Access Permit Application

**Applicant Name(s)** – The City and/or Township(s) in which the segment is located must be listed as applicants. Permit application to be accompanied by authorizing resolution(s) from each applicant.

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**Roadway Segment** – Provide County Highway number and/or name with specific begin and ending point.

County Highway No. \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

**Applicant Signature(s)** – By signing this application, the applicant(s) acknowledge that they have read the Corridor Access Permit Requirements and Regulations in the Aitkin County All-Terrain Vehicle Ordinance. If approved, the applicants acknowledge that they will be responsible for cost of signage for the corridor access route.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Aitkin County All-Terrain Vehicle Committee Recommendation**

Approve \_\_\_\_\_ Deny \_\_\_\_\_ Date: \_\_\_\_\_

**Aitkin County Board of Commissioners Action**

Approve \_\_\_\_\_ Deny \_\_\_\_\_ Date: \_\_\_\_\_

Additional Permit Provisions: \_\_\_\_\_

County Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# Board of County Commissioners Agenda Request



**Requested Meeting Date:** October 13, 2020

**Title of Item:** Award Health & Human Service Roof Replacement

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Jim Bright	<b>Department:</b> Maintenance
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<b>Presenter (Name and Title):</b> Jim Bright, Facilities Coordinator	<b>Estimated Time Needed:</b> 10 minutes
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**Summary of Issue:**

Bids were opened on September 30, 2020 for Health & Human Services Roof Replacement.

As shown on the attached Bid Tabulation, four bids were received, with Nelson Roofing, Hibbing, MN submitting the low bid in the amount of \$111,365.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Recommend award of project to Nelson Roofing by attached resolution.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$ Estimated total cost: \$111,365.00

Is this budgeted?  Yes  No *Please Explain:*



## BID TABULATION

Aitkin County Human Services Building Reroof

ARI Project # 20-057

Bid Date & Time: September 30, 2020 @ 2:pm Local Time

Contractor	Base Bid	Completion Time	Agenda Acknowledged	Bid Security	Responsible Contractor Statement
Nelson Roofing	111,365	60 days	✓	✓	✓
Commercial Roofing	160,838	65 days	✓	✓	✓
Diverse Construction	119,400	60 days	✓	✓	✓
Green Valley Roofing	127,750	40 days	✓	✓	✓

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### ARCHITECTURAL RESOURCES INC

704 East Howard Street | Hibbing, MN 55746  
Tel: 218.263.6868 | Fax: 218.722.6803

126 East Superior Street | Duluth, MN 55802  
Tel: 218.727.8481 | Fax: 218.727.8483

[www.arimn.com](http://www.arimn.com)

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 13, 2020

By Commissioner: xxx

20201013-xxx

**Award Health & Human Service Roof Replacement**

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Wednesday, September 30, 2020 with a total of four bids received, and

**WHEREAS**, Nelson Roofing, Hibbing, MN was the lowest responsible bidder in the amount of \$111,365.00.

**THEREFORE, BE IT RESOLVED**, that Nelson Roofing is awarded Health & Human Service Roof Replacement.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of October, 2020 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13<sup>th</sup> day of October, 2020

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Aitkin County Board of Commissioners

## Agenda Request Form



**Requested Meeting Date:** October 13, 2020  
**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested by:</b> County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	3 <sup>rd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	Monthly	3 <sup>rd</sup> Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 <sup>rd</sup> Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Wednesday	Pratt, Alt. Marcotte
Budget Committee	Most months	1 <sup>st</sup> Tuesday	Wedel and Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> or 4 <sup>th</sup> Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 <sup>th</sup> Monday	Pratt and Land Cmr Courtemanche
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	10x year	3 <sup>rd</sup> Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Pratt
MN Rural Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 <sup>nd</sup> Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Pratt and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 <sup>th</sup> Thursday	Marcotte, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed	2 <sup>nd</sup> Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Pratt
Sobriety Court	Bi-Monthly	3 <sup>rd</sup> Thursday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund